VILLAGE OF ELLENVILLE

BOARD MEETING

July 25, 2022

6:00 p.m.

PUBLIC MEETING

Meeting called to order with Pledge of Allegiance by Deputy Mayor Younger at 6:00 p.m.

ROLL CALL: Mayor Jeffrey Kaplan Absent via/phone

Deputy Mayor Younger Present

Trustee Nibe Present

Trustee Briggs Present

Trustee Alexander Young Absent w/notice

ALSO, PRESENT Michael Warren, Village Manager

Traci Jeter, Village Clerk

Ian Morse, Village Attorney

Daniel Waage, Police Captain

NEIGHBORHOOD WALK:

Warren Street – Deputy Mayor Younger stated Board walked Warren Street and noted all complaints.

PETITIONERS AND CORRESPONDENCES:

Roger Buchwalter – Spoke to Board about how disturbing it was to see certain residents owing money on taxes and or water and sewer bills and what was the Village doing about it?

Deputy Mayor Younger informed Mr. Buchwalter that the County is working on a proposed law, local law #9 of 2022, that will provide for collection of delinquent taxes and will make the village whole.

Village Clerk Jeter also explained water and sewer collection process to Mr. Buchwalter and informed him that delinquent accounts may be shut off and advertised in local newspaper as delinquent.

POLICE REPORT:

Captain Waage spoke on behalf of Chief Mattracion tonight since Chief Mattracion was on vacation.

Captain Waage informed Board that there were six hundred and nineteen calls related to accidents, fireworks, and fights in progress for month of July.

Trustee Briggs requested a breakdown of V&Ts for each month.

Captain Waage also spoke about an active shooter drill that he had at AME Zion Church and in mid-August will be starting a cops and coffee program at Carly’s restaurant for residents who just want to just sit and talk over a cup of coffee.

SEWER REPORT:

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing expenditure of $3,075.00 to Siewert Equipment for pump repair work upon recommendation of Sewer Department Foreman.

All in favor – Aye – motion carried

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing expenditure of $6,486.81 to De Nora Water Technologies, LLC for UV parts upon recommendation of Sewer Department Foreman.

All in favor – Aye -motion carried

Motion by Trustee Nibe, seconded by Trustee Briggs authorizing expenditure of $27,778.27(includes trade-in of $11,000.00) to Marshall Machinery for a Kubota Tractor upon recommendation of Sewer Department Foreman.

All in favor – Aye – motion carried

WATER REPORT:

Water Department Foreman Hart discussed the need to purchase a tractor and other equipment for the water department, scheduling flushing of hydrants after Labor Day and using All State Power to service all generators in his department.

Deputy Mayor Younger would like Water Department Foreman Hart to make a list of equipment needed for his department and submit to Manager Warren.

Manager Warren informed Board that Sewer Department also uses All State Power and by having one company service all department equipment it will save time and money.

STREET REPORT:

1. Surplus 2005 Chevy pickup – Resolution #5
2. Advertise sale of 2005 Chevy pickup (Country Club truck) – Auctions International – Resolution #6
3. Flower bed – Market Street – Will be extending flower bed in front of 11 Market Street.
4. Mill Street Park – Needs major repair work. Street Department Foreman Jeter stated that he has some materials for repairs at the shop but repairing this park will be a costly project.

Deputy Mayor Younger asked Attorney Morse to look into how a neighborhood can legally adopt a park.

MANAGER REPORT:

Manager Warren spoke about the following:

1. EFC loan - $213,600.00 – Resolution #1
2. Payroll/finance/utility billing – Springbrook software program Resolution #3 and #4
3. Re-advertising – Water Plant Operator position – Resolution #7

ATTORNEY REPORT:

Attorney Morse informed Board that NYCOM has no issues with installing speed humps and can be done by resolution.

Deputy Mayor Younger would like Manager Warren to check with insurance company regarding insurance coverage.

MOTION AUTHORIZING

EXPENDITURE TO M&T BANK

(Resolution #1)

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing expenditure of $231,600.00 to M&T Bank for principal balance due on Environmental Facilities Corporation (EFC) loan project No.#C3-5380-02-00 upon recommendation of Village Manager.

All in favor – Aye – motion carried

MOTION AUTHORIZING

EXPENDITURE TO USA CONTAINERS

(Resolution #2)

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing expenditure of $12,300.00 to USA Containers for two containers at Street Department and one at Sewer Department upon recommendation of Village Manager.

All in favor – Aye – motion carried

MOTION AUTHORIZING

VILLAGE MANAGER TO

SIGN SPRINGBROOK AGREEMENT

(Resolution #3)

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing Village Manager to sign agreement with Springbrook for payroll, finance, and utility billing software programs.

All in favor – Aye – motion carried

MOTION AUTHORIZING

EXPENDITURE TO SPRINGBROOK

(Resolution #4)

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing expenditure of $109,652.08 to Springbrook for a payroll, finance, and utility billing software program upon recommendation of Village Manager.

All in favor – Aye – motion carried

MOTION TO SURPLUS

2005 CHEVY PICK-UP

(Resolution #5)

Motion by Trustee Briggs, seconded by Trustee Nibe to surplus 2005 Chevy pick-up in Street Department upon recommendation of Street Department Foreman.

All in favor – Aye – motion carried

MOTION AUTHORIZING

VILLAGE CLERK TO ADVERTISE

IN AUCTIONS INTERNATIONAL

(Resolution #6)

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing

Village Clerk to advertise sale of 2005 Chevy pick-up on Auctions International upon recommendation of Street Department Foreman.

All in favor – Aye – motion carried

MOTION AUTHORIZING

VILLAGE CLERK TO RE-ADVERTISE

WATER PLANT OPERATOR POSITION

(Resolution #7)

Motion by Trustee Nibe, seconded by Trustee Briggs authorizing Village Clerk to re-advertise position of Water Plant Operator with NY Rural Water, NYWEA, Kingston Daily Freeman and Times Herald Record upon recommendation of Water Foreman Hart.

All in favor – Aye- motion carried

MOTION AUTHORIZING

VILLAGE CLERK TO RE-ADVERTISE

MUNICIPAL CODE OFFICER POSITION

(Resolution #8)

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing Village Clerk to re-advertise position of Municipal Code Officer with NY Department of State and Kingston Daily Freeman upon recommendation of Code Enforcement Officer Schug.

All in favor – Aye- motion carried

MOTION AUTHORIZING

EXPENDITURE TO WOODCHIPS

CONSTRUCTION

(Resolution #9)

Motion by Trustee Nibe, seconded by Trustee Briggs authorizing expenditure of $3,291.75 to Woodchips Construction, Inc. for an emergency service call bill to repair 5th floor air conditioning.

All in favor – Aye -motion carried

BOARD REPORTS:

Trustee Briggs – If any resident sees high grass or garbage, please call Village Hall. This will help out the Village tremendously. Also, Trustee Briggs requested a copy of revenues and expenses from Joseph Stoeckeler Golf Tournament from Manager Warren.

Trustee Nibe – It was especially important that neighbors of Warren Street addressed their concerns because it became a ripple effect and things got done.

Deputy Mayor Younger – Announcement reminder of public hearing on August 8, 2022 at 6:15 p.m. regarding cannabis.

ADJOURN:

Motion by Trustee Briggs, seconded by Trustee Nibe to adjourn meeting at 7:01 p.m.

All in favor – Aye – motion carried

Respectfully submitted,

Traci Jeter

Village Clerk