

DRAFT

Village of Ellenville
Board Meeting
Monday, June 23, 2008

The meeting was called to order with the Pledge of Allegiance by Mayor Jeffrey Kaplan at 7:00 p.m.

ROLL CALL	Mayor Jeffrey Kaplan	Present
	Deputy Mayor Raymond Younger	Present
	Trustee Efrain Lopez	Present
	Trustee Francisco Oliveras	Present
	Trustee Patricia Steinhoff	Present

ALSO PRESENT

Philip Cataldi, Village Attorney
Elliott Auerbach, Village Manager
Philip Mattracion, Chief of Police
Brian Schug, Building Inspector
Juan Caba, Street Department Foreman
Linda Polkoski, Village Treasurer
Noreen Dechon, Village Clerk

Mayor Kaplan reported that earlier these evening board members toured the Street department facility. Also board members met in a Workshop meeting earlier this evening to discuss at length the Village of Monticello's audit and the recommendations from the State Audit Committee. We have invited the State Audit Committee to the Village of Ellenville and they will be coming to Ellenville in the near future. We will also be meeting with department heads to discuss capital expenditures and improvements.

SCHEDULE
A WORKSHOP MEETING
#062308-01

Motion by Trustee Lopez, seconded by Trustee Steinhoff to schedule a workshop meeting on June 30, 2008 at 9:00 a.m. to meet with department heads to draft a plan for capital improvements.
All in favor - Aye - motion carried

APPROVAL OF
MINUTES

Motion by Trustee Lopez, seconded by Deputy Mayor Younger to approve the minutes of June 9, 2008 as presented.
All in favor - Aye - motion carried

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PETITIONERS & CORRESPONDENCE

Time Warner Cable – Correspondence received from Time Warner Cable announcing a plan to effect a complete separation of the Time Warner Cable from TWX (the “Spin-Off”).

Joel Schreiberman – Cable Commission – He stated that Time Warner Cable is in violation of their contract due to channel changes as of July 9 and notification has not been made; Mayor Kaplan requested the Village Manager to check our correspondence from Time Warner to see if in fact we were notified. Mr. Schreiberman also stated that he has met with Attorney Cataldi about the franchise agreement that expires on August 9, 2008 and suggested that the franchise agreement with the Town and Village be combined and Mayor Kaplan stated reasons as to why it might not be possible. Mr. Schreiberman distributed packages with a suggested “Cable Franchise Renewal Resolution Proposal”. It was requested that Attorney Cataldi write a letter to Time Warner to extend the contract date along with other issues and copy the board with such letter.

Mr. Schreiberman also spoke about Channel 20 being used exclusively by the school and Mayor Kaplan suggested that we see if we can get a second channel to use for public access. Mr. Schreiberman also spoke about the equipment that the Town of Wawarsing recently purchased for videotaping their meetings.

Dr. Richard Craft – Knife Museum – was before the board tonight to again discuss the possibility of having a knife museum on the fifth floor of the Government Center. Manager Auerbach commented that there was a misunderstanding about the possible \$200,000 available for this venture. A \$200,000 Bond Anticipation Note would be borrowed for the fifth floor renovations. This dollar amount will have to be paid back and Mayor Kaplan suggested that perhaps this could be a joint venture between the Village and the Town of Wawarsing rather than to put an unfair burden on the Village taxpayer. It was further suggested that the Hunt Memorial Building be used for this knife museum.

Related Management – Correspondence received from Related Management in reference to the Canal Lock apartment complex whereas the owner is considering ending the use of the residency preference for local residents.

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**RESOLUTION OBJECTING
TO THE TERMINATION OF
RESIDENCY PREFERENCE
#062308-02**

Motion by Trustee Lopez, seconded by Deputy Mayor Younger strongly objecting to the elimination of a residency preference at the Canal Lock Apartments and instructed Village attorney to send a letter to that effect.

All in favor - Aye - motion carried

Ulster County HEART Safe Communities Program – Correspondence received encouraging business, educational institutions, municipalities and community organizations to establish the proper training and procedures for staff, personnel and volunteers to address cardiac emergencies.

**MOTION TO
APPLY TO BE
RECOGNIZED AS AN
UC HEART SAFE
COMMUNITY
062308-03**

Motion by trustee Steinhoff, seconded by Trustee Lopez to attempt to qualify Ellenville to be recognized as an Ulster County HEART Safe community.

All in favor - Aye - motion carried

Playground Committee – Karri DeFazio and Michael Guiney were before the board tonight to present the latest site plan for the playground at Berme Road Park. The Playground committee requested that once the park is built, would the Village of Ellenville maintain the grounds? A new pamphlet was also distributed to the board and audience members which included a breakdown of how much each piece of equipment will cost.

**POLICE DEPARTMENT
REPORT**

Chief Mattracion reviewed with board members the Fireman's parade event. All went well that day and Chief Mattracion thanked the Street Department for all their hard work. Mayor Kaplan on behalf of board members thanked the Police and Street Departments for a very successful day. There was discussion about the parade route and Mayor Kaplan will approach the 4th of July committee to consider changing their route in the future.

Trustee Oliveras asked the Chief about monthly activity reports and Chief Mattracion responded that they were placed in the Trustee mailboxes but will supply another copy.

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RESOLUTIONS

Mayor Kaplan requested that before any appointments are made to the Planning, Zoning or Housing Boards, the opening on said boards be advertised to see if any Village residents are interested in serving.

ACKNOWLEDGMENT OF HISTORIC PRESERVATION COMMITTEE

The Board of Trustees acknowledged receipt of the Historic Preservation Committee minutes dated May 19, 2008.

MOTION TO PROMOTE EFRAIN LOPEZ, JR. #062308-04

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to promote Efrain Lopez, Jr. from Seasonal Worker to Municipal Worker I position effective Wednesday, June 25, 2008 at the starting rate and benefit package consistent with the present collective bargaining agreement.

Aye – 4; Abstain – Trustee Lopez

Motion passed

MOTION TO APPOINT SEASONAL WORKERS #062308-05

Motion by Trustee Lopez, seconded by Trustee Steinhoff to appoint Rosel Banks as Seasonal Worker effective Wednesday, June 25, 2008 to Tuesday, September 23, 2008 at a rate of \$10.00 per hour.

All in favor - Aye - motion carried

Motion by Trustee Lopez, seconded by Trustee Steinhoff to appoint Freddie Hart as Seasonal Worker effective Wednesday, June 25, 2008 to Tuesday, September 23, 2008 at a rate of \$10.00 per hour.

All in favor - Aye - motion carried

BUILDING DEPARTMENT

Honor's Haven Resort & Spa – Correspondence received from Honor's Haven Resort & Spa requesting that the Village of Ellenville permit the construction and installation of a gate and fencing on Pine Street.

Building Inspector Schug stated this request should not be allowed for our Street Department to plow the road during the winter.

DRAFT

**RESOLUTION DENYING
REQUEST FROM HONOR'S
HAVEN RESORT & SPA
#062308-06**

Resolution by Trustee Lopez, seconded by Deputy Mayor Younger to reject the request from Honor's Haven Resort & Spa for the installation of a fence on Pine Street as a result of infringing on our deeded right of way.

All in favor - Aye - motion carried

Property Maintenance Agreement – Building Inspector Schug presented to board members a list of unmowed lawns in the Village and requested authorization from the Village Board to have the Street Department staff mow. It was requested that the Village Attorney review our process for notifying said property owners.

**MOTION AUTHORIZING
STREET DEPARTMENT TO
MOW LAWNS
#062308-07**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff authorizing the Street Department to go over the list of people who are not in compliance with our property maintenance agreement, subject to review by Village counsel to make sure that we have complied with all the necessary steps. Before any mowing takes place, street department personnel should attempt to personally notify the property owner/occupant giving them one hour notice before any action is taken.

All in favor - Aye - motion carried

ATTORNEY'S REPORT

YMCA Lease Agreement – It was the consensus of the board that Attorney Cataldi submit the lease to the YMCA.

TREASURER'S REPORT

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff for a budget amendment in the General Fund as follows:

A510 Estimated Revenue	\$13,000.00
A3391 State Grant – Police	\$13,000.00
A960 Appropriations	\$13,000.00
A3123.2 Police Equipment	\$13,000.00

Computers and car cameras

All in favor - Aye - motion carried

DRAFT

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff for a budget amendment in the General Fund as follows:

A510 Estimated Revenues	\$50,000.00
A3090 State Grant – Police Cars	
A960 Appropriations	\$50,000.00
A3120.0215 Police Cars	

All in favor - Aye - motion carried

Motion by Trustee Steinhoff, seconded by Trustee Oliveras for the correction of 2008 Village tax bills as follows:

83.311-4-8.1 Matthews Parking Lot	\$ 266.19
91.22-7-8 Kossar, Emanuel	\$ 283.94
91.21-1-18 Cedar Grove	\$17,242.39

All in favor - Aye - motion carried

BOARD REPORTS

Building/Grounds Committee – Mayor Kaplan and Trustee Lopez will be on the newly established building/grounds committee. It was requested that Manager Auerbach contact Barton & Loguidice to meet with this committee. A monthly date will be established.

Ulster County Request – The Ulster Tomorrow and the Ulster County Development Corporation has requested the Village of Ellenville’s support for the establishment of an Economic Development Office.

**MOTION TO SUPPORT
UC ECONOMIC DEVELOPMENT
OFFICE
#062308-08**

Motion by Trustee Lopez, seconded by Deputy Mayor Younger supporting the establishment of a local Economic Development Office by Ulster Tomorrow and Ulster County Development Corporation.

All in favor - Aye - motion carried

Local Development Corporation – This committee after a review process named Dan Haspurg to the position of part time economic development officer.

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HEALTH INSURANCE BUY OUT #062308-09

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing the health insurance buy out for employees who are eligible for health insurance to \$4,000 yearly.

All in favor - Aye - motion carried

Summer Recreation Program - Trustee Steinhoff stated that there are approximately 200 children registered for the program and all staff has been hired.

Audit Committee – Trustee Steinhoff stated that this committee meets once a month and their report should be under Board reports before the audit meeting.

10 x 10 x 10 – Mayor Kaplan reminded everyone that June 29th there will be an opening program from 2:00 p.m. – 6:00 p.m. Also Artists in the Windows of Ellenville has started.

Krieger Sign – Trustee Oliveras questioned that status of the sign in front of Mr. Krieger’s sign. It was requested that Mr. Schug follow up on this matter.

Ulster County Tourism Kiosk- Trustee Oliveras questioned that status of this kiosk and Manager Auerbach will get in touch with Ulster County.

Farmer’s Market – Mayor Kaplan commented that the Farmer’s Market began yesterday and there was a constant stream of people there.

UCAT BUS SHELTERS #062308-10

Motion by Deputy Mayor Younger, seconded by Trustee Lopez that if the shelters are not placed in a permanent fixture by this Friday, June 28th, that our Street Department remove these shelters.
All in favor - Aye - motion carried

MANAGER’S REPORT

MOTION TO RETAIN JOSEPH J. DEEGAN, REALTOR #062308-11

Sale of 81 N. Main Street -Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to retain the services of Joseph J Deegan, Realtor at a 5% commission for a six month time period.

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All in favor - Aye - motion carried

It was requested that Mr. Deegan give the board an opinion of a viable sale price for this building.

**MOTION TO SET
A WORKSHOP MEETING
WITH VILLAGE AUDITORS
#062308-12**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to schedule a workshop meeting with the Village auditors and Village Treasurer on July 2, 2008 at 5:00 p.m.

All in favor - Aye - motion carried

Safety Training - Will take place on Wednesday, June 25 with members of the Public Works Department.

ADJOURN

Motion by Trustee Steinhoff, seconded by Trustee Lopez to adjourn at 9:05 p.m.

All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon
Village Clerk