

VILLAGE OF ELLENVILLE  
BOARD MEETING  
January 13, 2020  
6:00 p.m.

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 5:54 p.m.

ROLL CALL	Mayor Jeffrey Kaplan	Present
	Deputy Mayor Younger	Present
	Trustee Francisco Oliveras	Present
	Trustee Patricia Steinhoff	Present
	Trustee Moschetta	Present

ALSO PRESENT

Noreen Dechon, Village Manager  
Traci Jeter, Village Clerk  
Daniel Tucker, Village Treasurer  
Abigail Osgood, Village Attorney  
Brian Schug, Village Code Enforcement Officer

EXECUTIVE SESSION

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to go into executive session to discuss personal and legal matters and to reconvene.  
All in favor – Aye – motion carried

PUBLIC SESSION

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to reconvene to public session at 6:26 p.m.  
All in favor - Aye – motion carried

MOTION TO HIRE  
VILLAGE MANAGER

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to hire Michael Warren as Village Manager full time with a salary of \$53,000.00 effective January 21, 2020.  
All in favor – Aye – motion carried

PETITIONERS AND  
CORRESPONDENCES

Jack Godfrey – Catskill Resort Museum – Was before the Board tonight to present the Catskill Resort Museum and to look for support on this project.

Mayor Kaplan would like to propose a resolution at the next meeting supporting this project.

Ladies Auxiliary - Wrote a letter requesting a donation from the Village.

Mayor Kaplan stated that the Village is not authorized to make donations.

Casey Spoons – Was before the board tonight asking where the Village will be getting the money from for this project and wanted an update on the clean-up site.

Mr. Godfrey informed Ms. Spoons that the money will come from sponsors and Code Enforcement Officer also informed her that all necessary paperwork has been submitted and are now waiting for a response.

## POLICE REPORTS

Chief Mattracion updated the Board on the recent trainings and events in the Village and would also like the Board to make a motion to hire Melissa Hanigan as a part-time dispatcher at Step 1 of the PBA Contract.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to hire Melissa Hanigan as a part-time dispatcher at Step 1 of the PBA contract effective January 15, 2020.  
All in favor – Aye- motion carried

Mayor Kaplan also asked the Chief about the work load in the Court since the new regulations. Chief Mattracion stated that he could not answer as to whether or not the work load has increased or decreased since then but will look into it.

## MANAGER'S REPORT

Village Manager updated the Board of the following project(s):

- 1) Gas water heater – The Joseph Stoeckeler Memorial Park need a gas water heater and a resolution for this expenditure is on the agenda tonight for approval (resolution #14)
- 2) GOSR update – There will be a meeting on January 28, 2020 with Lori DuBord on the Storm recovery and emergency shelter.
- 3) Union negotiations – We are still in negotiations

Mayor Kaplan thanked Noreen for doing a great job.

## TREASURER'S REPORT

Treasurer Tucker updated the Board of the cyber breach and also informed them that he had applied for a scholarship to attend a conference in Saratoga Springs and was approved. Treasurer Tucker would like the Board make a motion to authorize him to attend.

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to authorize the Village Treasurer to attend a conference in Saratoga Springs at no cost to the Village.  
All in favor – Aye – motion carried

## ATTORNEY'S REPORT

Attorney Osgood gave the Board a drafted legislation copy of movies and filming and ask the Board to take a look at it for the next meeting.

Mayor Kaplan would also like Attorney Osgood to look into what steps would be needed to eliminate the Village Court and report back to the Board at the next meeting.

## BUILDING DEPARTMENT

Code Enforcement Officer Schug spoke about the short-term rental policy recommendations from the Planning Board. Mayor Kaplan would like to schedule a public hearing on both short-term rentals and movie and filming for the next two meetings in February.

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to schedule a public hearing on February 24, 2020 for Local Law #2 of 2020 - short-term rentals at 6:15 p.m.  
All in favor – Aye – motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to schedule a public hearing on February 10, 2020 for Local Law #1 – Movie and Filming at 6:15 p.m.  
All in favor – Aye- motion carried

Code Enforcement Officer also spoke about tree removal on Village owned property at 212 Center Street.

Mayor Kaplan would like Michael Jeter to get proposals to have this tree removed.

## RESOLUTIONS

### MOTION REAPPOINTING BRIAN SCHUG TO THE PARKS AND RECREATION COMMITTEE (RESOLUTION #1)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to reappoint Brian Schug to the Parks and Recreation Committee effective January 1, 2020 with term ending 1/1/2025 upon recommendation of the Parks and Recreation Committee.  
All in favor – Aye – motion carried

### MOTION AUTHORIZING THE EXPENDITURE(S) TO BARTON AND LOGUIDICE (RESOLUTION #2)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to authorize the expenditure(s) totaling \$6,967.80 to Barton and Loguidice for the Hydrant, Valve and Main Improvement CDBG project (Invoice #106819 and #107336) upon recommendation of the Village Treasurer and Code Enforcement Officer.  
All in favor – Aye – motion carried

MOTION AUTHORIZING  
MAYOR TO SIGN 2017  
TAX LIEN FORECLOSURE  
AGREEMENT  
(RESOLUTION #3)

Motion by Trustee Moschetta, seconded by Deputy Mayor Younger to authorize the Mayor to sign the Tax Lien Foreclosure Agreement for year 2017 with the County upon recommendation of the Village Treasurer.  
All in favor – Aye- motion carried

MOTION AUTHORIZING  
THE EXPENDITURE TO TOWN  
OF WAWARSING  
(RESOLUTION #4)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the expenditure of \$151.69 to the Town of Wawarsing Tax Collector for taxes on the Village's municipal parking lot (per the agreement with Ronald and Doria Matthew's) upon recommendation of the Village Treasurer.  
All in favor – Aye- motion carried

MOTION AUTHORIZING  
EXPENDITURE TO  
KETCHAM FENCING  
(RESOLUTION #5)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the expenditure of \$1,892.00 to Ketcham Fencing, Inc. for fence repair work at the Roslyn Street Pump Station upon recommendation of the Sewer Department Foreman.  
All in favor – Aye –motion carried

MOTION TO TABLE THE  
EXPENDITURE TO  
CALGON CARBON  
(RESOLUTION #6)

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to table the expenditure of \$12,600.00 to Calgon Carbon for one on-site service per year for years 2020, 2021 and 2022 (\$4,200.00 per year) upon recommendation of the Sewer Department Foreman.

All in favor – Aye – motion carried

MOTION AUTHORIZING  
EXPENDITURE TO  
TECTONIC ENGINEERING  
(RESOLUTION #7)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to authorize the expenditure of \$6,066.20 to Tectonic Engineering for engineering services on the Beer Kill Levee Repair Project upon recommendation of the Village Treasurer.

All in favor – Aye- motion carried

MOTION AUTHORIZING  
EXPENDITURE TO  
BARTON AND LOGUIDICE  
(RESOLUTION #8)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the expenditure of \$5,950.00 to Barton and Loguidice for the Water System Improvement CDBG Project upon recommendation of the Village Treasurer.

All in favor – Aye – motion carried

MOTION AUTHORIZING  
EXPENDITURE TO  
KC ENGINEERING  
(RESOLUTION #9)

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the expenditure of \$6,284.04 to KC Engineering for professional services on the Ellenville Shelter and Community Center upon recommendation of the Village Treasurer (This expenditure will be reimbursed through DASNY).

All in favor – Aye- motion carried

MOTION AUTHORIZING  
EXPENDITURE TO  
BARTON AND LOGUIDICE  
(RESOLUTION #10)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to authorize the expenditure(s) of \$30,645.90 to Barton and Loguidice for engineering services on the Ellenville Stream Restoration Phase 2 and 3 Project (Invoice #106825, #107348 and #107964) upon recommendation of the Village Treasurer.

All in favor – Aye – motion carried

MOTION TO HIRE  
SEASONAL HELP AT  
THE JOSEPH STOECKELER  
MEMORIAL PARK AND GOLF COURSE  
(RESOLUTION #11)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to hire Stanley Lupinski as seasonal help at the Joseph Stoeckeler Memorial Park and Golf Course at the rate of \$12.00 per hour effective December 17, 2019 upon recommendation of the Village Manager

All in favor – Aye – motion carried



MOTION TO HIRE  
TEMPORARY PARK  
MANAGER  
(RESOLUTION #12)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to hire Harvey Levine as a temporary park manager at the Joseph Stoeckeler Memorial Park and Golf Course at a rate of \$100.00 per day and a day will consist of a 7 hr. day (9 a.m. – 12 p.m. and 12:30 p.m. – 4:30 p.m. upon recommendation of the Village Manager.

All in favor – Aye – motion carried

MOTION AUTHORIZING  
PAYROLL CLERK TO  
PAY OUT ACCRUED TIME  
(RESOLUTION #13)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to authorize the Payroll Clerk to pay out \$6,031.86 of accrued time to the Estate of Joseph Stoeckeler upon recommendation of the Village Manager

All in favor – Aye- motion carried

MOTION AUTHORIZING  
EXPENDITURE TO  
DOMINICK'S PLUMBING  
AND HEATING  
(RESOLUTION #14)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize and additional expenditure of \$450.00 to Dominick's Plumbing and Heating for the installation of a gas hot water heater at the Joseph Stoeckeler Memorial Park and Golf Course upon recommendation of the Village Manager

All in favor – Aye – motion carried

MOTION AUTHORIZING  
EXPENDITURE TO  
H. OSTERHOUDT  
(RESOLUTION #15)

Motion by Trustee Moschetta, seconded by Trustee Oliveras to authorize the expenditure of \$3,326.49 to H. Osterhoudt Excavating, Inc. for water service repair at 7 Ann Street upon recommendation of the Village Manager. This invoice will be reimbursed by the owner, Morris Chisolm and or be rolled over to his' 2020/2021 Village taxes.  
All in favor – Aye – motion carried

MOTION TO RE-AFFIRM  
AUTHORIZATION TO ACCEPT  
BID FROM AUCTIONS  
INTERNATIONAL.COM  
(RESOLUTION #16)

Motion by Trustee Moschetta, seconded by Deputy Mayor Younger to re-affirm the authorization to accept the bid of \$3,000.00 from Auctions International.com for the sale of the 2003 2500 Chevy pick-up 2/8' Fischer plow upon recommendation of the Street Department Foreman.  
All in favor – Aye- motion carried

MOTION AUTHORIZING  
MANAGER TO SIGN  
AGREEMENT  
(RESOLUTION #17)

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the Village Manager to sign the agreement with Wilson Elser subject to our deductible upon recommendation of the Village Treasurer  
All in favor – Aye- motion carried

MOTION AUTHORIZING  
THE SURPLUS OF VILLAGE EQUIPMENT  
AND AUTHORIZE ADVERTISING  
ON AUCTIONS INTERNATIONAL.COM  
(RESOLUTION #18)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to authorize the surplus of the following equipment and to authorize the advertisement of said equipment on Auctions International.com upon recommendations of the Street Department Foreman:

- 1) Electric Swanson 2-ton sander w/controllers – Asking price - \$1,500.00
- 2) 2 – 8’ snow-way plows w/harness and controllers ( 1 – V – plow , 1 – Straight Edge Plow) – Asking price – For both - \$1,500.00

BOARD REPORTS

Trustee Moschetta – Wanted to know if the Diane Drive issue has been addressed and that he met with Michael Jeter and would like the following issues addressed at the Street Department:

- 1) Pole barn – Would like for the Board to consider getting electric to the pole barn so that the trucks are not housed outside
- 2) Garage door(s) – Major heat loss coming from the garage doors and would like someone to look at it
- 3) Storage at the Street Department

Mayor Kaplan would like a map of Diane Drive to that the Board can discuss it at the next meeting.

Mayor Kaplan would also like Michael Jeter to get proposals for installing electric to the pole barn

Trustee Steinhoff – Wanted to let the Board know that the Youth Commission meeting is January 23, 2020.

Deputy Mayor Younger - Wanted to make sure that the contract to Wilson Elser was subject to the Village deductible.

Trustee Oliveras – Nothing at this time.

ADJOURN

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to adjourn the meeting at 7:50 p.m.  
All in favor – Aye – motion carried.

Respectfully submitted,

Traci Jeter  
Village Clerk