

Village of Ellenville
Board Meeting
Monday
January 8, 2018

The regular meeting was called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee Efrain Lopez	Absent w/notice
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Present

ALSO PRESENT

Joseph P. Stoeckeler, Jr., Village Manager
Abigail Osgood, Village Attorney
Brian Schug, Code Enforcer Officer
Daniel Tucker, Treasurer
Noreen Dechon, Village Clerk

MINUTES

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve the November 27 & December 11, 2017 as presented.
All in favor - Aye - motion carried

PRESENTATION

Lori Rotolo, Coordinator for the Wawarsing Council of Agencies was before the board tonight to discuss the various programs that this agency has to offer for the residents of the Town of Wawarsing. There was a question and answer period between the board and Ms. Rotolo and Mayor Kaplan thanked her for all the information received and for their work.

**PETITIONERS &
CORRESPONDENCE**

Debbie Brissett, 17 Phyliss Drive, thanked the Street Department for their hard work during the snow storms. Ms. Brissett also inquired about the Village's upcoming tax sale and Mayor Kaplan explained the process. Attorney Osgood stated that the tax sale auction will take place in the Spring. Ms. Brissett further inquired about Section 8 housing and she was referred to the Ellenville Housing Authority.

A gentlemen by the name of Tom who lives on Sprague Court spoke about the traffic pattern on Nevele Road. He recommends that this road be made into a one way due to the width and curves and Mayor Kaplan requested Chief Mattracion to look into this matter.

A thank you letter received by the Police Department from the Ellenville Public Library & Museum during a recent incident at the library.

POLICE DEPARTMENT

Chief Mattracion spoke about the need for his department to upgrade their service with NYCOMCO to include a repeater station with an price increase of \$660 per year.

Chief Mattracion introduced three new candidates to be hired as part time police officers. Deputy Mayor Younger and Trustee Steinhoff interviewed the officers and found them to be excellent candidates.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the hiring of Cecil Hunter, Luke McIntosh and Gary Wells as part time police officers at the training rate in conjunction with the Ellenville Police Benevolent Association effective January 10, 2018.

All in favor - Aye - motion carried

Chief Mattracion also commented that his department should have a telephone system that records phone calls. He will obtain prices for this system and put it in the upcoming budget.

MANAGER'S REPORT

Manager Stoeckeler updated the board on the following issues and projects:

- Engineering Planning Grant
- Sidewalks
- Sewer Project
- Warming center
- Fire Hydrants
- Tax Sale
- 2018-2019 Budget

Mayor Kaplan requested the Village Board authorize the Village Manager on their behalf to send a letter or resolution to the County Executive's Office in reference to reimbursement from them for unpaid Village taxes.

Motion by Trustee Steinhoff, seconded by Trustee Oliveras authorizing the Village Manager to send a letter to Ulster County Executive requesting reimbursement from the County for unpaid Village taxes.

All in favor - Aye - motion carried

TREASURER

Treasurer Tucker presented board members with the Expense Control Report as well as a Revenue Anticipation Note and spoke about the preparation of the 2018/2019 budget.

BUILDING DEPARTMENT

Building Inspector Schug spoke about a conference hosted by NYCOM in reference to abandoned and zombie properties.

Mr. Schug further stated that the construction in the Village for commercial properties is strong and very busy.

RESOLUTIONS

Motion authorizing the upgrade of NYCOMCO's 72 month lease for the Police Department at a cost of \$660,000 upon recommendation of the Police Chief.

All in favor - Aye - motion carried

**MOTION AUTHORIZING
VILLAGE MANAGER TO
SIGN DOCUMENTS FOR
ENGINEERING PLANNING
GRANT-#75482**

At the regularly scheduled public meeting of the Village Board of the Village of Ellenville held at Ellenville Government Center, 2 Elting Court, Ellenville, New York on Monday, January 8, 2018 at 6:00 p.m., the following resolution was duly adopted:

WHEREAS, the Village has been notified of a thirty thousand dollar Engineering Planning Grant (EPG) through the New York State Clean Water State Revolving Fund program for the commissioning of a Sanitary Sewer Inflow and Infiltration Study (the Project); and

WHEREAS, certain agreements, contracts and other documents are required to be executed by the Village in order to secure the EPG funds;
NOW

THEREFORE, UPON MOTION of Trustee Steinhoff, seconded by Deputy Mayor Younger,

BE IT RESOLVED BY THE VILLAGE BOARD AS FOLLOWS:

The Village Manager is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village's obligations under the Engineering Planning Grant Agreement.

ROLL CALL VOTE:	Mayor Kaplan	Aye
	Deputy Mayor Younger	Aye
	Trustee Lopez	Absent
	Trustee Oliveras	Aye
	Trustee Steinhoff	Aye

This resolution shall become effective January 8, 2018.

**MOTION SEQRA
REVIEW
GRANT-#75482**

At the regularly scheduled public meeting of the Village Board of the Village of Ellenville held at Ellenville Government Center, 2 Elting Court, Ellenville, New York on Monday, January 8, 2018 at 6:00 p.m., the following resolution was duly adopted:

Upon motion of Trustee Steinhoff, seconded by Deputy Mayor Younger, it is hereby

BE IT RESOLVED BY THE VILLAGE BOARD AS FOLLOWS:

The Village Board of the Village of Ellenville hereby declares the Village of Ellenville as “lead agency” under 6 NYCRR Part 617 (SEQR) the Village has been notified of the award of a thirty thousand dollar Engineering Planning Grant (EPG) by the New York State Clean Water State Revolving Fund program for the commission of a Sanitary Seer Inflow and Infiltration Study (the Project); and

Pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (“SEQRA”) and the implementing regulations at 6 NYCRR Section 617 (the Regulations”), the Village desires to comply with SEQRA and the Regulations with respect to the Project; and

6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law; and

That the Village of Ellenville hereby determines that the proposed Sanitary Sewer Inflow and Infiltration Study is a Type II action in accordance with 6 NYCRR Section 617.5(c)(18) and (21) which constitutes an engineering study and is therefore not subject to review under 6 NYCRR Part 617.

ROLL CALL VOTE:	Mayor Kaplan	Aye
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Deputy Mayor Younger	Aye
Trustee Lopez	Absent
Trustee Oliveras	Aye
Trustee Steinhoff	Aye

This resolution shall become effective January 8, 2018.

**MOTION AUTHORIZING
20% LOCAL MATCHING
ENGINEERING PLANNING
GRANT-#75482**

At the regularly scheduled public meeting of the Village Board of the Village of Ellenville held at Ellenville Government Center, 2 Elting Court, Ellenville, New York on Monday, January 8, 2018 at 6:00 p.m., the following resolution was duly adopted:

WHEREAS, the Village has been notified of a thirty thousand dollar Engineering Planning Grant (EPG) through the New York State Clean Water State Revolving Fund program for the commissioning of a Sanitary Sewer Inflow and Infiltration Study (the Project); and

WHEREAS, NYSEFC requires a 20% local match of the awarded grant;
and

WHEREAS, the awarded grant totals thirty thousand dollars; and

WHEREAS, the 20% local match is six thousand dollars; NOW

THEREFORE, UPON MOTION of Trustee Steinhoff, seconded by Deputy Mayor Younger,

BE IT RESOLVED BY THE VILLAGE BOARD AS FOLLOWS:

The Village of Ellenville authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Sanitary Sewer Inflow and Infiltration Study. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by the Village's designated representative shall not exceed six thousand and 00/100 dollars (\$6,000) based upon a total estimated maximum project cost of thirty six thousand dollars (\$36,000). The Village Manager may increase this local match through the use of in-kind services without further approval from the Village Board. The local match may be a combination of cash and/or in-kind services.

ROLL CALL VOTE:	Mayor Kaplan	Aye
	Deputy Mayor Younger	Aye

Trustee Lopez	Absent
Trustee Oliveras	Aye
Trustee Steinhoff	Aye

This resolution shall become effective January 8, 2018.

**MOTION AUTHORIZING
REVENUE ANTICIPATION
NOTE**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the Village Treasurer to apply for a six month note for \$600,000 Revenue Anticipation Note from the Catskill Hudson Bank at a rate of 1.85%. These funds will be used for the Sanitary Sewer Project that will be reimbursed through a grant

ROLL CALL VOTE:	Mayor Kaplan	Aye
	Deputy Mayor Younger	Aye
	Trustee Lopez	Absent
	Trustee Oliveras	Aye
	Trustee Steinhoff	Aye

This resolution shall become effective January 8, 2018.

**MOTION AUTHORIZING
PAYMENT TO OFFICE
STAFF-NY RISING**

Motion authorizing the payment of the attached hours for office staff for work done for the NY Rising project.
All in favor - Aye - motion carried

BOARD REPORTS

Trustee Steinhoff met recently with members of the Hunt Memorial Committee and spoke about the WESAC Advisory Committee's recent meeting. It was the consensus of the board members that any issues from this committee should be referred to the Park Commission.

ADJOURN

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to adjourn at 7:25 p.m.

All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon
Village Clerk