

Village of Ellenville  
Board Meeting  
Monday, July  
November 27, 2017

The regular meeting was called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

**ROLL CALL**

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee Efrain Lopez	Present
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Present

**ALSO PRESENT**

Joseph P. Stoeckeler, Jr., Village Manager  
Abigail Osgood, Village Attorney  
Brian Schug, Code Enforcement Officer  
Daniel Tucker, Acting Treasurer  
Noreen Dechon, Village Clerk

**MINUTES**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to accept the minutes of October 23, 2017 as amended.  
All in favor - Aye - motion carried

**PETITIONERS &  
CORRESPONDENCE**

John Clark, Ellenville Farmer's Market submitted a report for the 2017 season and his plan for the 2018 season.

**MOTION TO APPOINT  
MANAGER TO FARMER'S  
MARKET**

Motion by Trustee Steinhoff, seconded by Trustee Steinhoff to appoint John Clark as manager of the Farmer's Market for the 2018 season.  
All in favor - Aye - motion carried

Ellenville Assembly of God – Thank you letter received thanking the Village and the Police Department for making their Harvest Festival a success.

Johanna Winer – Correspondence received stating that she is interested in continuing her position on the Ulster County Planning Board.

**MOTION REAPPOINTING  
JOHANNA WINER**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger reappointing Johanna Winer to the Ulster County Planning Board contingent on receiving proof of training hours completed.

All in favor - Aye - motion carried

**POLICE DEPARTMENT**

Chief Mattracion reported that Devil’s Night and Halloween were uneventful this year except for a bear causing mischief in Green Acres.

Firearms training as well as other training will take place this coming Saturday.

**MANAGER’S REPORT**

Manager Stoeckeler updated the board on the following:

- Hickory Street Bridge Streetlamp – Manager Stoeckeler contacted the ARC and requested them to install a light on their building. They will get back to him and Mayor Kaplan requested the Manager keep Steve Krulick apprised.
- Center Street – Mayor Kaplan stated that in front of Sook House it is dark and Manager Stoeckeler will look into this and check the lights in that area.

**MOTION TO OPEN PUBLIC  
HEARING-LL #6**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to open the Public Hearing for Local Law #6 of 2016 at 6:15 p.m.

All in favor - Aye - motion carried

Attorney Osgood reviewed the local law and its purpose. Recently the fire chief contacted the Village with his concern about the street being too narrow for emergency vehicles if cars are parked on both side of the streets.

Mayor Kaplan and Chief Mattracion said this is a safety issue for the residents in that area and agree with “no parking” the entire length of the east side of Inwood Street.

**MOTION TO CLOSE  
PUBLIC HEARING**

Motion by Deputy Mayor Younger, seconded by Trustee Lopez to close the Public Hearing at 6:23 p.m.

All in favor - Aye - motion carried

**RESOLUTION  
TO ADOPT LOCAL  
LAW #6 OF 2017**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to adopt Local Law #6 of 2017

WHEREAS, the Village of Ellenville wants to amend the Village Code pertaining to parking on the East side of Inwood Street.

NOW, THEREFORE. BE IT enacted by the Village Board of Trustees of the Village of Ellenville that the following paragraph be added to Village Code Chapter 217, Section 46:

Inwood Street            East            Entire Length

Roll Call Vote:

Mayor Kaplan	Aye
Deputy Mayor Younger	Aye
Trustee Lopez	Aye
Trustee Oliveras	Aye
Trustee Steinhoff	Aye
Motion passed	

Mayor Kaplan thanked Trustee Lopez and Deputy Mayor Younger, as well as Manager Stoeckeler and Street Department Foreman for their input and outreach to the residents of that area.

**POLICE  
(continued)**

Chief Mattracion has issued an order to police personnel banning the use of vapor or e-cigarettes in any police vehicles or Village owned properties.

On November 3<sup>rd</sup> there was a fuel oil spill at 15 Tuthill Avenue and the Chief spoke about the procedures in place to handle these occurrences.

**MAYORAL APPOINTMENTS**

**MOTION TO SCHEDULE  
VILLAGE BOARD MEETINGS  
FOR THE YEAR 2018**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to schedule Village Board meetings for the year 2018 as follows:

The second and fourth Mondays of the month, with audit meetings (second Monday) beginning at 5:30 p.m. On the fourth Monday meeting beginning at 6:00 p.m. If there is a holiday on either of these Mondays, the Village Board meeting will take place on the following Tuesday on the third floor.

All in favor - Aye - motion carried

#### **DEPUTY MAYOR APPOINTMENT**

Trustee Younger

Deputy Mayor

#### **MAYORAL APPOINTMENTS WITH BOARD OF TRUSTEES APPROVAL**

Village Clerk

Noreen Dechon

Deputy Village Clerk

Traci Jeter

Village Treasurer

Daniel Tucker

Receiver of Taxes

Daniel Tucker

Deputy Receiver of Taxes

Michelle Booth

Registrar of Vital Statistics

Noreen Dechon

Deputy Registrar

Traci Jeter

Acting Village Justice

Harvey Levine

Clerk to the Justice

Laura Shank

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to accept the Mayoral appointments.

All in favor - Aye - motion carried

#### **MAYORAL LIASION APPOINTMENTS**

Hunt Memorial Preservation

Trustee Steinhoff

Cable TV

Deputy Mayor Younger

Parks & Beautification

Trustee Lopez

Youth & Recreation

Trustee Steinhoff

Police Department

Mayor Kaplan, Deputy Mayor

Younger & Trustee Lopez

Street Department

Trustee Lopez

Water/Sewer Department

Trustee Oliveras

Municipal Buildings

Deputy Mayor Younger

Village Inter-municipal  
Committee

Mayor Kaplan &  
Trustee Steinhoff

Code Enforcement Dept

Mayor Kaplan &

Deputy Mayor Younger

Attorney

Abigail Osgood

Arts

Mayor Kaplan

Farmer's Market

Mayor Kaplan



**MOTION TO  
REJECT BID FOR  
POLE BARN**

- Pole Building – one bid received from Casa Builders

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to reject a bid received from Casa Builders, Inc. in the amount of \$164,808 for a pole barn for the Street Department.

All in favor - Aye - motion carried

Street Department Foreman Michael Jeter received quotes from two construction companies and is recommending the purchase of a Pole Building from Shirk Buildings.

**MOTION TO PURCHASE  
POLE BUILDING**

Motion by Trustee Oliveras, seconded by Trustee Steinhoff authorizing the expenditure of \$32,800 to Shirk Buildings for a pole barn building upon recommendation of Street Department Foreman.

All in favor - Aye - motion carried

Reimbursement from NY Rising – authorization for payment for office work done by staff.

**MOTION AUTHORIZING  
PAYMENT UNDER NY  
RISING**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the payment of the attached hours for office staff work done for the NY Rising project. Staff will use their flex hours.

All in favor - Aye - motion carried

- Emergency Shelter – Manager Stoeckeler recently meet with Kathy Butler, President of Hunt Memorial Preservation Commission, for them to consider using the lower level of the building as an Emergency Shelter. The Hunt Committee was very amenable to this idea.

**MOTION TO MODIFY  
AGREEMENT WITH  
GOSR**

Motion authorizing the Village Manager to modify the GOSR agreement to explore the use of the Hunt as an emergency shelter.

All in favor - Aye - motion carried

- UCEDA – waiting to hear if they approved the funds we recently requested.

### **TREASURER’S REPORT**

Sewer Expenditures – The Board requested to discuss this issue at the next board meeting and for Acting Treasurer Tucker to have the expenditures for the following:

- Chemicals
- Equipment
- Electric
- Lab Fees
- Sludge
- Telephone

### **BUILDING DEPARTMENT**

Code Enforcer Schug spoke about the need for Planning and Zoning Board members to attend training seminars.

### **MOTION AUTHORIZING ATTENDANCE AT SEMINARS FOR PLANNING & ZONING BOARDS**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to allow up to 5 members of either the Zoning or Planning Boards to attend yearly training seminars on a rotating basis.

All in favor - Aye - motion carried

### **RESOLUTIONS**

#### **MOTION ACCEPTING BIDS FOR PARK ST SIDEWALKS**

Motion by Deputy Mayor Younger, seconded by Trustee Lopez accepting three responsible bids for the Park Street sidewalk improvement project.

All in favor - Aye - motion carried

#### **MOTION TO AWARDING HUDSON HILLS-PARK ST SIDEWALKS**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger awarding Hudson Hills Contracting, LLC, the lowest responsible bidder, up to \$79,900 for the Park Street sidewalk improvements upon recommendation of the Village Engineer upon attorney review.

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
CHG&E  
STREET LAMPS**

Motion by Trustee Lopez, seconded by Deputy Mayor Younger authorizing the Village Manager to contact Central Hudson Gas & Electric to request the installation of a street lamp on the following poles: K39570 (Hoar Street); K39973 and K39975 (Warren Street) upon recommendation of the Village Manger.

All in favor - Aye - motion carried

**MOTION ESTABLISHING A  
PUBLIC HEARING FOR  
RESTORE NY**

Motion by Trustee Steinhoff, seconding Deputy Mayor Younger authorizing the Mayor to apply for and receive funding under the Restore NY Grant Program 2017-Round 5 and to establish a Public Hearing on November 27, 2107 at 6:15 p.m.

All in favor - Aye - motion carried

**MOTION APPOINTING  
EFRAIN LOPEZ, JR.  
MEO**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras appointing employee #52509, Efrain Lopez, Jr. to the position of permanent Motor Equipment Operator effective November 15, 2017 upon recommendation of the Village Manager and Street Department Foreman.

All in favor - 4 Aye – 1 – Abstain \*Efrain Lopez, Jr. is Trustee Lopez’s son.

**MOTION ESTABLISHING  
STANDARD WORK WEEK**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff establishing Standard Work Day for Elected & Appointed Officials (see attached).

All in favor - Aye - motion carried

**MOTION APPROVING  
EXPENDITURE TO DUKES ROOT**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras authorizing the expenditure of \$4,770.00 to Dukes Root for 3,000 sewer line upon recommendation of the Sewer Department Foreman.



All in favor - Aye - motion carried

**MOTION APPROVING  
EXPENDITURE TO REED SYSTEMS**

Motion by Trustee Lopez, seconded by Trustee Steinhoff authorizing the expenditure of \$1,616.00 to Reed Systems for the CE Carbide ASY .75x6 upon recommendation of the Street Department Foreman.

All in favor - Aye - motion carried

**MOTION TO ENTER  
INTO EXECUTIVE SESSION**

Motion by Trustee Lopez, seconded by Trustee Oliveras to enter into Executive Session at 7:30 p.m. to discuss specific personnel issues with a possible return to public session.

All in favor - Aye - motion carried

**MOTION TO RETURN  
TO PUBLIC SESSION**

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger to return to Public Session at 8:10 p.m.

All in favor - Aye - motion carried

**MOTION TO PAY  
BRIAN SCHUG FOR  
EMERGENCY HOURS  
WORKED**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras authorizing the payment of emergency hours worked by Brian Schug at straight time.

All in favor - Aye - motion carried

**MOTION TO INCREASE  
TREASURER'S SALARY**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to increase Daniel Tucker's salary from \$40,000 to \$50,000 immediately.

All in favor - Aye - motion carried

**MOTION TO ADJOURN**

Motion by Trustee Oliveras, seconded by Trustee Steinhoff to adjourn at 8:15 p.m.

All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon  
Village Clerk