

Village of Ellenville
Board Meeting
Monday, March 14, 2016

The meeting was called to order with the Pledge of Allegiance by Mayor Kaplan at 7:00 p.m.

ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Absent w/notice
Trustee Efrain Lopez	Present
Trustee Francisco Oliveras	Absent w/notice
Trustee Patricia Steinhoff	Present

ALSO PRESENT

Joseph P. Stoeckeler, Jr., Village Manager
Philip Mattracion, Chief of Police
Brian Schug, Building Inspector
Abigail Osgood, Village Attorney
Linda Polkoski, Village Treasurer
Noreen Dechon, Village Clerk

**APPROVAL OF
MINUTES**

#031416-1

Motion by Trustee Steinhoff, seconded by Trustee Lopez to approve the minutes of February 22 & 23, 2016 as amended.
All in favor - Aye - motion carried

**PETITIONERS &
CORRESPONDENCE**

National Alliance on Mental Illness – requested to place ribbons on trees in the business district during the month of May.

Town of Wawarsing Complete Street advisory council requesting that we place “pedestrian crossing” signs in our business district. Michael Jeter, Street Superintendent, advised that Canal Street is too narrow to place cross walk signs. Mr. Jeter will research alternatives.

Mayor Kaplan requested that the Board appoint Martin Pressman as the Village’s Commissioner of Public Housing to assist in our HUD projects.

**MOTION APPOINTING
MARTIN PRESSMAN-VOE
PUBLIC HOUSING COMMISSIONER
#031416-3**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to appoint Martin Pressman as the Village of Ellenville's Public Housing Commissioner effective immediately.
All in favor - Aye - motion carried

John Clark – Gave an update on the Farmer's Market and Mayor Kaplan requested that the Village Attorney work with Mr. Clark in reference to liability insurance.

POLICE DEPARTMENT

Chief Mattracion spoke about an upcoming meeting with the NAACP, an active shooter's drill at the school and the school safety plan.

**NEIGHBORHOOD WALK
SCHEDULE
#031416-4**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to schedule the following Neighborhood Walks at 5:00 p.m.

April 11	Cape Avenue
April 25	Business District and Hunt Memorial of Building
May 9	Berne Road Park

All in favor - Aye - motion carried

MANAGER'S REPORT

Manager Stoeckeler requested authorization to sign a Memorandum of Agreement with the White Collar Union changing the Clerk to the Justice's salary.

**MOTION APPROVING
MEMORANDUM OF
AGREEMENT-WHITE COLLAR
UNIT
#031416-5**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing the Village Manager to sign of Memorandum of Agreement (Side Letter) with the White Collar Union in reference to the salary for the Clerk to the Justice. The new salary schedule would reflect starting salary effective

date of hire to \$11.50 per hour and \$12.50 per hour effective June 1, 2016.

All in favor - Aye - motion carried

Manager Stoeckeler reviewed the 2016/2017 tentative Village Budget as well as the State tax cap, adopting the Town of Wawarsing's assessment roll and how it will affect our residents.

Other items covered by the Manager were:

- Department of Transportation – new capital highway improvement projects (CHIPS) requirements
- Light Up the Night – met recently with Patricia Peters and Gary Schroder and informed the board that the gazebo on Route 209 has been cleaned up, painted and lights are surrounding the structure.
- Catch Basins repairs
- Berme Road park is ready for the spring season
- Spoke with Barton & Loguidice in reference to the screen at the wastewater treatment plant
- Well development – Ellenville Central School District
- Fallsview well
- Carnation Avenue
- Parks
- Easement for Rails and Trails
- Façade Program
- Commission established for Parks
- NY Rising
- PBA – negotiations

TREASURER'S REPORT

Treasurer Polkoski requested the Board of Trustees to schedule Budget workshops as well as a Public Hearing.

MOTION TO SCHEDULE BUDGET WORKSHOPS

#031416-6

Motion by Trustee Steinhoff, seconded by Trustee Lopez to schedule the following 2016/2017 Budget workshops:

April 4th 5:00 p.m.

April 11th 6:30 p.m.

All in favor - Aye - motion carried

**MOTION TO SCHEDULE
PUBLIC HEARING
#031416-7**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to schedule a Public Hearing on April 25th at 7:15th to discuss the following 2016/2017 Budget.

All in favor - Aye - motion carried

ATTORNEY'S REPORT

Attorney Osgood spoke about the need for a lease from the School District for the use of the pool before a Bond Anticipation Note can be authorized.

Attorney Osgood researched the Mayor's question in reference to waiving late penalties on Village tax bills and reported that the Village does not have the authority to do so.

BUILDING DEPARTMENT

Code Enforcer Schug updated the board of the training required by New York State for his department; as well as an oil spill at Emerald Pond; work being done at the Hunt Memorial Building and 26 N. Main Street.

RESOLUTIONS

**MOTION PERMITTING WHITE
RIBBONS BE PLACED
ON TREES
#031416-8**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing the placement of white ribbons on trees in the business district by the National Alliance on Mental Illness in recognition of May being proclaimed as Mental Health Awareness Month.

All in favor - Aye - motion carried

**MOTION APPROVING
ATTENDANCE AT CONFERENCE
#031416-9**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing Brian Schug, Nordeen Pickell and Kenneth Bovo to attend the NYSBOC training on Wednesday, March 23, 2016 held at the Woodbourne Fire House at a cost of \$65.00 each.

All in favor - Aye - motion carried

**MOTION APPROVING
ATTENDANCE AT CONFERENCE
#031416-10**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing Arthur Lukoff, Zoning Board of Appeals to attend NY Planning Federation's annual conference in Saratoga Springs on April 17-19, 2017 at a cost of \$189.00 plus meals and mileage.

All in favor - Aye - motion carried

**MOTION APPROVING
ATTENDANCE AT CONFERENCE
#031416-10**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing Thomas VanLeuven and Michael Ryman to attend NY Rural Water Association's technical training workshop on Monday, May 16, 2016 – Thursday, May 19, 2016 at a cost not to exceed \$800.00 each.

All in favor - Aye - motion carried

**MOTION AUTHORIZING
MAYOR TO SIGN LEASE
WITH SCHOOL IN REFERENCE
TO SCHOOL POOL
#031416-11**

Motion by Trustee Steinhoff, seconded by Trustee Lopez for the Village Board to consider authorizing Mayor to sign a lease agreement with the Ellenville Central School District for repair of school pool upon recommendation of the Village Manager.

All in favor - Aye - motion carried

**MOTION AUTHORIZING
EXPENDITURE TO
TAM ENTERPRISES
#031416-12**

Motion by Trustee Steinhoff, seconded by Trustee Lopez for the Village Board to authorize acquisition installation of hoist for the Wastewater Treatment Plant in the amount of \$7,450.00 to TAM Enterprises to be paid for by USDA funds upon recommendation of the Sewer Department foreman.

All in favor - Aye - motion carried

**MOTION AUTHORIZING
MAYOR TO SIGN OPTION
AGREEMENT WITH ESCD
#031516-12**

Motion by Trustee Steinhoff, seconded by Trustee Lopez for the Village Board to authorize the Mayor to execute option agreement with the Ellenville Central School District for the purpose of well development; consideration to be zero upon recommendation of the Village Manager.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
EXPENDITURE TO
SIEWERT EQUIPMENT
#031516-13**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing the expenditure of \$1,860.00 to Siewert Equipment in the amount of \$1,860.00 for the preventative maintenance program at the Roslyn Street pumps station.
All in favor - Aye - motion carried

**MOTION REAFFIRMING
EXPENDITURE TO
TAM ENTERPRISES
#031516-14**

Motion by Trustee Steinhoff, seconded by Trustee Lopez reaffirming the expenditure to Tam Enterprises in the amount of \$1,850.00 for the use of a sewer camera truck and technicians upon recommendation of the Sewer Department Foreman.
All in favor - Aye - motion carried

**MOTION APPROVING
CHANGE ORDER FOR
WITTCON, INC.
#031516-15**

Motion by Trustee Steinhoff, seconded by Trustee Lopez approving Change Order #2 to Wittcon, Inc. for the Fallsview Well Site and Booster Station Improvements (Contract 4C) in the amount of \$6,217.19 upon recommendation of the Village Engineer.

All in favor - Aye - motion carried

**MOTION APPROVING
SERVICE CONTRACT WITH
P.N. FIRE & ALARM CO.
#031516-16**

Motion by Trustee Steinhoff, seconded by Trustee Lopez approving the service contract for the Government Center for annual fire inspection and testing all devices to P.N. Fire & Burglar Alarm Co., Inc. in the amount of \$3,190.00.

All in favor - Aye - motion carried

**MOTION AUTHORIZING
RENEWAL OF LEGAL
SERVICES
#031516-17**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing the Village Manager to sign the Legal Services Fees Agreement for 2016/2017 with Thomas, Drohan, Waxman, Petigrow & Mayle, LLP. The rates are the same as last year.

All in favor - Aye - motion carried

**MOTION AUTHORIZING
EXPENDITURE TO
JOE JOHNSON EQUIPMENT
#031516-18**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing the expenditure of \$1,218.65 to Joe Johnson Equipment for a replacement cylinder for the Sewer Jet upon recommendation of the Sewer Department Foreman.

All in favor - Aye - motion carried

BOARD REPORTS

Mayor Kaplan spoke about the State moving towards the sharing of services between municipalities. Mayor Kaplan stated that he thinks it

would be prudent on the board's part to review different options over the course of the next few months beginning with Police Department.

**ADJOURN TO
EXECUTIVE SESSION
#031516-19**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to enter into Executive Session at 8:00 p.m. to discuss real estate matters not to reconvene to public session.

All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon
Village Clerk