

VILLAGE OF ELLENVILLE  
 BOARD MEETING  
 February 22, 2016  
 7:00 p.m.

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 7:00 p.m.

MOMENT OF SILENCE FOR JOSH BERGER  
 (Life time resident of the Village of Ellenville)

ROLL CALL	Mayor Jeffrey Kaplan	Present
	Deputy Mayor Younger	Present
	Trustee Efrain Lopez	Absent
	Trustee Francisco Oliveras	Present
	Trustee Patricia Steinhoff	Present

ALSO PRESENT

Joseph Stoeckeler, Village Manager  
 Abigail Osgood, Village Attorney  
 Traci Jeter, Deputy Village Clerk  
 Linda Polkoski, Village Treasurer  
 Brian Schug, Village Code Enforcement Officer

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to adjourn to executive session at 7:05 p.m. to discuss personnel issues.  
 All in favor – Aye – motion carried.

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to reconvene at 7:08 p.m.  
 All in favor – Aye – motion carried.

APPROVAL OF  
MINUTES

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve the minutes of February 8, 2016.  
All in favor – Aye – motion carried.

DISCUSSION

The Mayor discussed with the Board the sales tax reduction and what the Village stands to lose should the sales tax be reduced.

The Mayor would like a resolution sent to the County of Ulster in reference the safety net takeover by them and the impact it would have on the Village's budget.

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff that the County of Ulster consider the fact that the Village has not received any reduction in their budget as a result of the safety net takeover by the County and yet a reduction in sales tax would have a significant impact on our ability to balance our budget.  
All in favor – Aye – motion carried.

PETITIONERS AND  
CORRESPONDENCES

New Beginnings Church – Requested permission to hold their 3<sup>rd</sup> Annual Back to School Bash on August 27<sup>th</sup> between the hours of 11:00 a.m. to 2:00 p.m.

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to approve the New Beginnings Back to School Bash on August 27<sup>th</sup>.  
All in favor – Aye- motion carried.

POLICE REPORT

The Chief updated the Board on upcoming clinics, training and events.

## MANAGER'S REPORT

The Village Manager updated the Board on the following projects that are taking place in the Village:

- 1) Safe Routes to School Project
- 2) Washer compactor at the Sewer Department
- 3) Dumpster at the Sewer/Water Dept.
- 4) Village vehicles sold at the auction
- 5) 32 Clinton Ave. cleaned & boarded up by the Street Dept.
- 6) CHIPS Money
- 7) Lights for the Resnick Park are ordered
- 8) School pool specs will be by the end of week
- 9) Harris Well
- 10) 209 Water leak (Graffeo's property)
- 11) Rural Water – Standard operating procedures for Water Dept.
- 12) NY Rising Project
- 13) Generator/Activity Center
- 14) New Water source - School – Subject to permissive referendum
- 15) Ellenville Millions
- 16) Park and Recreation Project
- 17) Bruen Medical Partners - Requested to rent office space on the third floor of the Village of Ellenville.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve Bruen Medical Partners, LLC to rent office space on the third floor of the Village of Ellenville in the amount of \$250.00 per month. This lease is for one year and Bruen Medical Partners, LLC will follow all terms and conditions of all current tenants.

All in favor – Aye – motion carried.

- 18) Maintetti, Maintetti and O'Connor – The Board will like the Village Attorney to send a letter to Maintetti, Maintetti and O'Connor informing them of a rent increase to \$250.00. This is the current charge per office.

**TREASURER’S REPORT** Linda Polkoski, Village Treasurer presented the Board with the Expense Control Report and answered questions pertaining to the report.

**BUILDING DEPARTMENT  
REPORT**

Brian Schug, Village Code Enforcement Officer, presented the Board with the following letter(s):

Alfonso Manuel – Glenwood Court - The Village removed trees from his’ property and he is disputing the bill. The Board will have the Village Attorney look into this matter.

A.M.E. Zion Church – Center Street - Requested to have the \$400.00 building permit fee waived for their repair work on their property located on Center Street.

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger to waive the \$400.00 building permit fee for the A.M.E. Zion Church.

All in favor – Aye – motion carried.

Mr. Schug also updated the Board on the different projects going on in the Village.

**RESOLUTIONS:**

**MOTION ACCEPTING THE  
RESIGNATION OF  
ANNE MARIE OGLE**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to accept the resignation of Anne Marie Ogle, Clerk to the Justice effective March 4, 2016.

All in favor - Aye – motion carried.

MOTION APPOINTING  
CLERK TO THE JUSTICE

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to hire Laura Shank to the position of Clerk to the Justice effective February 23, 2016 in accordance with the Local #750 – White Collar Unit Contract. All in favor – Aye – motion carried.

Judge Parker requested permission from the Board to allow Mrs. Shank three weeks of training with the current Clerk. He also stated that prior to Mrs. Shank taking this position she was scheduled to go on vacation the week of March 7<sup>th</sup> – March 19<sup>th</sup> and during her absence, he would like the Board's permission to allow the current Clerk to work court nights on March 15<sup>th</sup> and March 22<sup>nd</sup> and work the days following court. The Board informed the Manager to coordinate with the Court on this matter.

MOTION TERMINATING  
THE CONTRACT WITH  
PRECISE ENTERPRISES –  
SAFE ROUTES TO SCHOOL PROJECT

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to terminate the contract with Precise Enterprises II LTD in reference to the Safe Routes to School project for the convenience and best interest of the general public. All in favor – Aye – motion carried.

MOTION TO ADVERTISE  
FOR SEALED BIDS –  
SAFE ROUTES TO SCHOOL  
PROJECT

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to advertise for sealed bids for the furnishing of all labor and material necessary for the Safe Routes to School Project. All bids will be returned no later than noon on March 25, 2016. The bid will be approved at the March 28, 2016 Board meeting.  
All in favor – Aye – motion carried.

MOTION APPROVING  
THE EXPENDITURE – NYCOM

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve the expenditure of \$2,302.00 to NYCOM for the 2016/2017 membership dues.  
All in favor – Aye – motion carried

MOTION REAFFIRMING  
THE EXPENDITURE – KOESTER

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to reaffirm the emergency expenditure of \$1,450.00 for the evaluation of the Neuros Blower to Koester upon recommendation of the Sewer Department Foreman.  
All in favor – Aye – motion carried.

MOTION REAFFIRMING  
THE EXPENDITURE – KOESTER

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to reaffirm the emergency expenditure of \$1,055.00 for the evaluation of the Neuros Blower to Koester upon recommendation of the Sewer Department Foreman.  
All in favor – Aye – motion carried.

MOTION APPROVING  
EXPENDITURE – PINE BUSH  
EQUIPMENT

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the expenditure of \$2,394.00 to Pine Bush Equipment for the renting of an excavator for seven days upon the recommendation of the Water Department Foreman.  
All in favor – Aye – motion carried.

MOTION APPROVING  
EXPENDITURE – CARDIAC  
SCIENCE

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the expenditure of \$1,059.50 to Cardiac Science for batteries and defibrillator pads for the AED units upon the recommendation of the Code Enforcement Officer.  
All in favor – Aye – motion carried.

MOTION REAFFIRMING  
EXPENDITURE – ROBERT  
GREEN AUTO AND TRUCK

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to reaffirming the emergency purchase to Robert Green Auto and Truck Inc. in the amount of \$1,136.42 for parts for a plow upon recommendation of the Street Department Foreman.  
All in favor – Aye – motion carried.

MOTION APPROVING  
TWO WEEKS OF VACATION  
PAY FOR VILLAGE  
MANAGER

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize payment for two week of vacation time (50 hours) to the Village Manager.  
All in favor – Aye – motion carried.

EXECUTIVE SESSION

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to adjourn to executive session at 8:10 p.m. for litigation discussion and not to reconvene.  
All in favor – Aye – motion carried.

Respectfully submitted,

Traci Jeter  
Deputy Village Clerk