

VILLAGE OF ELLENVILLE
BOARD MEETING
November 14, 2016
6:00 p.m.

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL	Mayor Jeffrey Kaplan	Present
	Deputy Mayor Younger	Present
	Trustee Efrain Lopez	Present
	Trustee Francisco Oliveras	Present
	Trustee Patricia Steinhoff	Present

ALSO PRESENT

Joseph Stoeckeler, Village Manager
Abigail Osgood, Village Attorney
Traci Jeter, Deputy Village Clerk
Linda Polkoski, Village Treasurer
Brian Schug, Village Code Enforcement Officer

APPROVAL OF
MINUTES

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve the minutes of October 24, 2016.
All in favor – Aye – motion carried.

PETITIONERS AND
CORRESPONDENCES

Town of Wawarsing Councilmen (Dan Johnson, Steve Bradley, Mike Durso, Terry Houck, Supervisor Distel and website designer, Eric Aleksandryants) -
The Town of Wawarsing Board was in front of the Board tonight to discuss a joint website with the Village of Ellenville. The Mayor would like Mr. Aleksandryants to get some cost proposals together for this joint website.

Ellenville Housing Authority (Donna Bilyeu, Eric Cafaro, Patricia Segal, Manuel Torres, Juan Pagan, Minnie Simmrans and Attorney, Andrew Zwebin) were in front of the Board tonight to update the status of the financials for the Ellenville Housing Authority. They discussed with the Board the application for **RAD** (Rental Assistance) and discussed some kind of relief from the Village. Mrs. Bilyeu suggested that the Village waive the PILOT payment for one year and also asked to have the late fees waived on the water and sewer bills.

The Mayor would like to see a letter of intent in regards to the RAD application and informed her that the Village is in no financial shape to waive the PILOT payment and that the Board does not handle the waiving of late fees on water and sewer bills. Mayor Kaplan instructed the Treasurer to schedule a meeting with the Village Clerk in regard to this matter.

RECONVENE TO EXECUTIVE SESSION

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to reconvene to Executive session at 7:00 p.m. to discuss Village property.

All in favor – Aye – motion carried.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to reopen the public meeting at 7:28 p.m.

All in favor – Aye – motion carried.

DISCUSSIONS:

Mark Steinhoff discussed with the Board the upcoming Planning Board meeting in regard to rezoning certain areas of the I2 Zoning District within the areas of Water and Glass Street to residential. Mr. Steinhoff suggested that the Village Board hold off on making any opinions and/or recommendations for the rezoning of these areas.

Nicholas Martin was before the Board tonight on behalf of his' grandfather, Mario Dimisa, to discuss the property at 103-109 Main Street. The Village has the rights to repurchase this parcel for \$2,500.00 if "the party of the second Part (Dimisa) desires to sell. Mr. Dimisa is offering the Village \$4,000.00 to release the right to purchase this property. Mayor Kaplan discussed that since this property is assessed at \$20,000.00 the Village is willing to reduce \$2,500 and sell the property for \$17,500.0. Mr. Martin will discuss this offer with his grandfather, Mr. Dimisa and will get back to the Board with an answer.

POLICE REPORT:

The Chief updated the Board on the Police Department.

Motion by Trustee Lopez, seconded by Trustee Oliveras to reconvene again at 8:05 p.m. to executive session to discuss Village Property.

All in favor – Aye – motion carried.

Motion by Trustee Lopez, seconded by Trustee Oliveras to convene again to the public meeting at 8:10 p.m.

All in favor – Aye – motion carried.

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to sell the property located at 103-109 Main Street for \$15,000 to Mr. Mario Dimisa. Mr. Dimisa will make monthly payments of \$1,000.00 for fifteen months with balance due on sale.

All in favor – motion carried.

Trustee Steinhoff – AYE

Trustee Lopez – AYE

Trustee Oliveras – AYE

Deputy Mayor Younger - NAY

MANAGER'S REPORT:

The Village Manager updated the Board on the following projects:

- 1) Desk Audit and On-Site Monitoring Results.
- 2) Park Street sidewalks.
- 3) Inwood sidewalks – Project will start the Monday after Thanksgiving.
- 4) Clough Harbor Agreement – Waiting on the State.
- 5) Well Site - cleared by the school.
- 6) NY Rising Streambank - Next meeting will be the second week in December, 2016.

TREASURER'S REPORT:

The Village Treasurer spoke to the Board about her concerns with the website, dissolving the Village and this year's budget.

RESOLUTIONS:

ADOPTING RESOLUTION TO FOLLOW PROCEDURES AND POLICIES FOR THE PROCUREMENT OF GOODS - GOVERNOR'S OFFICE OF STORM RECOVERY

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to adopt a resolution to follow procedures and policies for the procurement of goods and services necessary for the implementation of projects funded by the Governor's Office of storm recovery of the New York State Housing Trust Fund Corporation upon recommendations from David Bennett, Senior Grant Manager, of the NY Rising Community Reconstruction Program.

All in favor – Aye - motion carried.

OFFERED BY: Trustee Steinhoff

SECONDED BY: Trustee Oliveras

A RESOLUTION ADOPTING THE FOLLOWING PROCEDURES AND POLICIES FOR THE VILLAGE OF ELLENVILLE FOR THE PROCUREMENT OF GOODS AND SERVICES NECESSARY FOR THE IMPLEMENTATION OF PROJECTS FUNDED BY THE GOVERNOR'S OFFICE OF STORM RECOVERY OF THE NEW YORK STATE HOUSING TRUST FUND CORPORATION

WHEREAS, the Village of Ellenville has entered into a sub recipient agreement with the Governor's Office of Storm Recovery, an office of the New York State Housing Trust Fund Corporation, that provides funds for eligible Community Development Block Grant – Disaster Recovery (CDBG-DR) expenditures; and

WHEREAS, the sub recipient agreement requires procurement activities funded in whole or in part with CDBG-DR funds to be conducted in compliance with applicable United States Department of Housing and Urban Development (HUD) procurement regulations as well as applicable state and local law; and

WHEREAS, on December 26, 2013, the Office of Management and Budget (OMB) published (at 78 Federal Register 78608) the "*2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements /or Federal Awards*" that superseded the HUD procurement provisions of 24 CFR Parts 84 and 85; and

WHEREAS, HUD has issued new procurement standards as set forth in Notice: SD-2015- 01: Transition to 2 CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Final Guidance* and in Notice: CPD-16-04 Additional Transition and Implementation Guidance for Recipients of Community Planning and Development (CPD) Funds for 2 CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*; and

WHEREAS, the Village of Ellenville desires to revise and amend its procurement procedures to be consistent with the HUD Notices on 2 CFR Part 200; and

WHEREAS, the Village of Ellenville desires to apply the amended and revised procurement procedures to future CDBG-DR procurements.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees on behalf of the Village of Ellenville that for CDBG-DR procurement actions undertaken on or after January 1, 2017, the Village of Ellenville shall comply with the procurement standards as set forth in 2 CFR Parts 200.317 through 200.326. In the event of a conflict between State or local laws and regulations and the procurement requirements of 2 CFR Part 200, the more stringent requirements will apply.

Date: November 14, 2016

REAFFIRMING EXPENDITURE TO THE
RENTAL CENTER OF MONTICELLO

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to reaffirm the expenditure of \$1,300.00 to the Rental Center of Monticello for a chipper rental upon recommendation of Water Department Foreman. This expenditure will be reimbursed by EFC.
All in favor – Aye – motion carried.

REIMBURSEMENT OF MONIES
TO BARBARA ROSEN

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the reimbursement of \$786.40 to Barbara Rosen for expenses incurred while repairing a water line leak upon recommendation of the Water Department Foreman.
All in favor – Aye – motion carried.

AUTHORIZING EXPENDITURE
TO A. MONTANO COMPANY, INC.
FOR EXTENDED WARRANTIES

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the expenditure of \$1,575.00 to A. Montano Company, Inc. for an additional 2 year/5000 hours full coverage warranty on the new Mini-Excavator upon recommendation of the Street Department Foreman.

All in favor – Aye – motion carried.

AUTHORIZING EXPENDITURE
TO ARKEL MOTORS FOR EXTENDED
WARRANTIES

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the expenditure of \$4,460.00 to Arkel Motor's for an additional 3 year warranty which will cover the engine, engine electrical and fuel injection upon the recommendation of the Street Department Foreman.

All in favor – Aye – motion carried.

AUTHORIZING EXPENDITURE TO
ARKEL MOTORS FOR EXTENDED
WARRANTIES

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to table authorizing the expenditure of

\$3,580.00 to Arkel Motor's for an additional warranty of 4 years which will cover the entire truck and chassis. This expenditure will be brought up at a later date. All in favor – Aye – motion carried.

THREE YEAR AGREEMENT WITH
THE AFSCME LOCAL 750

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to approve a three year agreement with the AFSCME Local 750 to rent the 3rd floor at a cost of \$275.00 with the term ending December 31, 2019. All in favor – Aye – motion carried.

AUTHORIZING EXPENDITURE
TO WITTCON

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the expenditure of \$6,697.50 to Wittcon, Inc. for Estimate No. 11 for the Fallsview Well Site and Booster Station Improvements upon recommendation from Barton and Loguidice,, DPC.

AUTHORIZING THE DEPUTY
CLERK TO ADVERTISE FOR
VACANT POSITION TO
ELLENVILLE REVOLVING
LOAN FUND COMMITTEE

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Deputy Village Clerk to

advertise for the vacant position on the Ellenville
Revolving Loan Fund Committee.
All in favor – Aye – motion carried.

AUTHORIZING EXPENDITURE
TO DUKE ROOT CONTROL

Motion by Trustee Oliveras, seconded by Trustee
Steinhoff authorizing the expenditure of \$1,790.00 to
Dukes Root Control upon recommendation of the Sewer
Department Foreman.
All in favor – Aye- motion carried.

REAFFIRMING EXPENDITURE
TO THORNTON ELECTRIC

Motion by Trustee Steinhoff, seconded by Trustee
Oliveras to reaffirm the expenditure of \$1,058.20 to
Thornton Electric for work done on the drying beds at
the Sewer Department upon recommendation of the
Sewer Department Foreman.
All in favor – Aye – motion carried.

NEW BEGINNING CHURCH –
CHRISTMAS TREE LIGHTING

Motion by Trustee Lopez, seconded by Trustee Steinhoff
to approve the use of the Village's lot at the corner of
Route 209 and Center Street for Christmas tree lighting.
This event will be held on Saturday, December 3, 2016
from 4:00 pm – 7:00 pm by the New Beginnings Church.
All in favor – Aye – motion carried.

BOARD REPORTS

Trustee Steinhoff - Spoke about the paving at the Berme Road ballfield stating that there are dangerous pot holes that need to be filled in before someone gets hurt. She also spoke about the removal of sludge at the Sewer Plant and the container rental. Manager Stoeckeler will look into this matter and address the Board at the next meeting.

ADJOURN

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to adjourn the Village Board meeting at 8:37 p.m.

All in favor – Aye – motion carried

Respectfully submitted,

Traci Jeter
Deputy Village Clerk

