

Village of Ellenville  
Board Meeting  
Monday, August 12, 2013

The meeting was called to order with the Pledge of Allegiance by Mayor Kaplan at 7:00 p.m.

**ROLL CALL**

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Absent w/notice
Trustee Efrain Lopez	Present
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Present

**ALSO PRESENT**

Mary Sheeley, Village Manager  
Linda Polkoski, Village Treasurer  
Peter Berger, Village Attorney  
Brian Schug, Code Enforcement Officer  
Noreen Dechon, Village Clerk

Mayor Kaplan stated the board met earlier this evening for their neighborhood walk to the Ida Lane area to inspect the creek beds and banks that have been severely comprised due to flooding over the last few years. Mayor Kaplan requested the Village Manager contact a representative from the State to come visit the Village and speak about funding for this area.

**PRESENTATION**

Mr. Rich Drao, as well as two students, from the Music Institute of Sullivan and Ulster Counties (MISU) were before the board tonight to explain their program and to perform a musical piece for us. Mr. Drao stated that MISU provides an opportunity for people of all ages to develop their varying level of musical experiences in an environment that acknowledges and nurtures the whole person. Music, within a social environment, enhances interpersonal relationships, self-expression, and personal growth. Mayor Kaplan thanked the students and Mr. Drao for coming to tonight's meeting.

**APPROVAL OF  
MINUTES  
#081213-1**

Motion by Trustee Oliveras, seconded by Trustee Lopez to accept the minutes of July 22, 2013 as presented.

All in favor - Aye - motion carried

## **PETITIONERS & CORRESPONDENCE**

Mayor Kaplan received correspondence from US Department of Housing & Urban Development in reference to work done by the Housing Authority and it was done to HUD's satisfaction. Mayor Kaplan stated the Housing Authority is doing a great job and acknowledged their hard work.

A brochure was received that was prepared by the Ellenville Historic Preservation Commission with a walking tour of the downtown historic area and Mayor Kaplan requested that a note of appreciation be sent to the Commission.

Also received was a notice from UC Rural Preservation Company (RUPCO-Buttermilk Falls) reducing the purchase price of their townhouses. These notices will be displayed at Village Hall.

James & Janet Willacker, 13 Nevins Street, were before the board tonight to discuss two abandoned properties that neighbor their home and the deplorable conditions. Building Inspector Schug spoke about the violations that have been issued and as of this date, no response has been received. Since one home (15 Nevins) is owned by the Veteran's Administration. Mayor Kaplan will call Congressman Gibson's office as well as the Veteran's office for their assistance. As for the property at 10 Nevins Street work has begun in reference to securing the building and cleaning up the property by the property owner.

Edward Rosenblatt – 59 Church Street – Due to economic times, Mr. Rosenblatt has fallen behind with his Village taxes. Mr. Rosenblatt is requesting to enter into a tax installment payment plan but has been advised the current year taxes would need to be paid in full before this can be done. Treasurer Polkoski stated that the longest a tax contract could be twenty four months and Attorney Berger agreed with the treasurer. Mayor Kaplan requested Mr. Berger to review this matter to determine if anything can be done.

## **MOTION GRANTING PERMISSION TO SHILOH BAPTIST CHURCHE TO USE MILL STREET PARK #081213-2**

Motion by Trustee Steinhoff, seconded by Trustee Lopez granting permission to the Shiloh Baptist Church to use the Mill Street Park on August 23, 2013 for a Community Outreach Day from 9:00 am-6:00 pm.

All in favor - Aye - motion carried

Stephanie Mendez – Hillside Lane – requesting street signs be placed in Ellenridge, especially one that has a "Visually Handicapped Child at Play" as well

as a Children Playing sign. Since this area with the exception of Ellenridge Parkway is not Village streets, the Village is not authorized to install signs and suggest that Ms. Mendez contact her Homeowner's Association.

## **DISCUSSION**

Softball Field - Manager Sheeley suggested that the use of the softball field be limited until such time the issue of fencing between the field and the playground is resolved. She had obtained an estimate for a fence and it would cost approximately \$32,000 whereas as the installation of a net would be \$8,000. Signs will be placed at the ball field stating that "This Field is Restricted to Softball Only."

## **APPOINTMENT OF GREGG WOOD-HPC #081213-3**

Motion by Trustee Steinhoff, seconded by Trustee Lopez approving the appointment of Gregg Wood to the Historic Preservation Commission effective August 13, 2013 with term expiring June 30, 2016.

All in favor - Aye - motion carried

Berme Road Park – Reimbursement for purchases incurred during the construction of the park. The board tabled this discussion till next meeting after all paperwork has been reviewed.

## **POLICE DEPARTMENT**

Chief Mattracion reported that the Blueberry Festival was a great success and Mayor Kaplan requested that the Village Street Department, Fire Department, Chamber of Commerce and the Police be thanked for all their hard work.

Chief Mattracion told board members that an arrest has been made in reference to the vandalism (graffiti) done throughout the Village. The Chief also reported that there will be extra patrols at the Berme Road Park and Manager Sheeley is working on prices for surveillance cameras in the area.

## **MOTION TO APPOINT POLICE OFFICER ANTONIO BELL #081213-4**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to approve a "contingent offer" (upon passing medical examination) of employment to Police Officer Antonio Bell at a salary of \$37,029 in accordance with the Collective

Bargaining Agreement effective August 14, 2013 upon recommendation of Chief Phillip Mattracion and Village Manager Sheeley.  
All in favor - Aye - motion carried

**NEIGHBORHOOD WALK  
#081213-5**

Motion by Trustee Lopez, seconded by Trustee Oliveras to schedule a neighborhood walk to Nevins Street on August 26, 2013 at 5:30 p.m.  
All in favor - Aye - motion carried

**ENGINEER'S REPORT**

Don Fletcher and Don Schmalzle from Barton & Loguidice were before the board tonight to update the board on different issues. The first item discussed was bids that were received in reference to the North Gully Creek/Sandburg Creek (Site #10).

**MOTION TO  
ACCEPT BIDS-  
SITE #10  
#081213-6**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to the four bids for Ellenville North Gully Creek/Sandburg Creek Sediment/Gravel/Rock removal-Site #10.  
All in favor - Aye - motion carried

**MOTION TO  
AWARD BIDS-  
SITE #10  
#081213-7**

Motion BY Trustee Steinhoff, seconded by Trustee Oliveras to award lowest responsible bidder, Kingston Equipment Rental, Inc. in the amount of \$26,600.00 for Ellenville North Gully Creek/Sandburg Creek Sediment/Gravel/Rock removal-Site #10.  
All in favor - Aye - motion carried

Further discussion ensued in reference to the Ida Lane repairs and the scheduling of a public meeting to discuss water issues and the progress at the new Wastewater Plant.

**MANAGER'S REPORT**

**MOTION AUTHORIZING  
MANAGER TO SIGN  
AGREEMENT WITH  
WRIGHT EXPES  
#081213-8**

Motion by Trustee Steinhoff, seconded by Trustee authorizing the Village Manager, subject to attorney review, to sign an agreement with Write Express gas card program for all Village vehicles.

All in favor - Aye 3; Nay 1 –Trustee Lopez

Motion passed

**MOTION REAFFIRMING  
AUTHORIZATION &  
APPROPRIATION FOR  
MATCHING FUNDS-RE:  
SEWER PLANNING  
#081213-9**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras reaffirming authorization and appropriation of local match funds for Barton & Loguidice to apply for a consolidation funding grant in reference to sewer planning.

All in favor - Aye - motion carried

**MOTION AUTHORIZATING  
EXPENDITURE TO  
770-1304 CONSTRUCTION  
#081213-10**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras authorizing the expenditure of \$3,150.00 to 770-1304 Construction Company for the construction of a storage room for items obtained by the PAL Toy Drive on the 5<sup>th</sup> floor of the Government Center upon submission of proof of adequate liability and worker's comp insurance.

All in favor - Aye - motion carried

Manager Sheeley gave follow up reports on the following:

Basketball Courts – Waiting till September to have any work done on the courts since the courts will have to be closed to the public.

Cape Avenue Bridge – Manager Sheeley spoke to Ulster County Transportation and work has begun on the repairs to the sidewalks and railings. Mayor Kaplan requested a letter be sent to the County thanking them for their prompt response.

Hunt Memorial Building – electrical issues – Manager Sheeley will follow up with the Chamber of Commerce and the Hunt Memorial Commission.

An appeal to FEMA in reference to our damaged water line, the raw water system as well as the access road and basin and Lake Maratanza. Letters were sent to property owners who have portable basketball hoops in the street.

#### **TREASURER'S REPORT**

#### **MOTION AUTHORIZING BUDGET AMENDMENT #081213-11**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing the attached budget amendment upon recommendation of the Village Treasurer.

All in favor - Aye - motion carried

Postage Machine – Government Center – This will be tabled till next meeting.

#### **ATTORNEY'S REPORT**

Attorney Berger reviewed with board members the draft legislation that he has prepared for the September 9<sup>th</sup> meeting in reference to water/sewer penalties.

#### **BUILDING DEPARTMENT**

Removal of Pool – 2 Roslyn Street – Code Enforcer Schug has deemed the abandoned pool at this property needs to be removed. He has received several estimates for removal and Mayor Kaplan requested that he notify the bank one more time about this issue.

Rosenstock Road – Letter received from Johanna Winer requesting that we remove a tree that had fallen on her property (road) and it is our belief that this is a private road. This will be verified with our Street Department foreman that we have never maintained this road.

#### **MOTION AUTHORIZING EXPENDITURE TO CENTRAL TIME CLOCK #081213-12**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras authorizing the expenditure of \$1,275.00 to Central Time Clock for a maintenance service plan.

All in favor - Aye - motion carried

#### **MOTION AUTHORIZING EXPENDITURE TO CENTRAL TIME CLOCK #081213-13**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras authorizing the expenditure of \$595.00 to Central Time Clock for a Genesis Pro Software support.

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
EXPENDITURE TO CORNERSTONE  
#081213-14**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing the expenditure of \$2,806.75 to Cornerstone Telephone for the installation of telephone lines upon recommendation of the Village Manager. This expenditure is part of the Sewer Rebuild Project.

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
EXPENDITURE TO ESC ENVIRONMENTAL  
#081213-15**

Motion by Trustee Lopez, seconded by Trustee Oliveras authorizing the expenditure of \$3,686.70 to ESC Environmental 330 Zinc Orthophosphate upon recommendation of the Water Department Foreman and Village Manager.

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
EXPENDITURE TO MULLALLY TRACTOR  
#081213-16**

Motion authorizing the expenditure of \$1,600.71 to Mullally Tractor Sales for various items to fix John Deere tractor pending approval from the Village Manager's review with Sewer Department Foreman.

All in favor - Aye - motion carried

**ADJOURN**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to adjourn into executive session to discuss contract issues not to reconvene to public session at 8:45 p.m.

All in favor - Aye - motion carried