

Village of Ellenville
Board Meeting
Monday, December 9, 2013

The meeting was called to order with the Pledge of Allegiance by Mayor Kaplan at 7:00 p.m.

ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee Efrain Lopez	Present
Trustee Francisco Oliveras	Absent w/notice
Trustee Patricia Steinhoff	Present

ALSO PRESENT

Mary Sheeley, Village Manager
Joseph Stoeckeler, Jr., Village Manager
Peter Berger, Village Attorney
Philip Mattracion, Chief of Police
Noreen Dechon, Village Clerk

**APPROVAL OF
MINUTES
#120913-1**

Motion by Trustee Steinhoff, by Deputy Mayor Younger to approve the minutes of November 25, 2013 as presented.
All in favor - Aye - motion carried

**PETITIONERS &
CORRESPONDENCE**

Time Warner Cable – correspondence received in reference to channel additions and/or deletions.

DISCUSSION

Building Maintenance – Following up on last meeting's discussion about the possible need to hire a second part time maintenance person for the Government Center. It was requested that Manager Stoeckeler obtain a list of the job description and estimate how many man power hours we need.

POLICE REPORT

Chief Mattracion reported on the upcoming training that will take place as well as the recent two deaths that occurred in the Village. Both deaths were a result of natural causes.

Attorney Berger reviewed with the Board of Trustees and Chief Mattracion his instructions to contact NYS Division of Parole about their use of our Building and questioned the Chief's opinion on this matter. The Chief favored the Board's decision for purposes of building security.

**MOTION TO OPEN
PUBLIC HEARING
RE: LOCAL LAW #3
#120913-2**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to open the Public Hearing in reference to modifying the Village Code pertaining to water/sewer penalties.

All in favor - Aye - motion carried

Mayor Kaplan reviewed the modifications and the intent of the law.

"All bills issued for water and sewerage use pursuant to this chapter are due and payable without penalty up to and including the 30th day after the date of the bill and shall be sent to the property owner. Any payment received after the 30th day but before the 60th day from the date of the bill shall be assessed a penalty of 5%. An additional 10% penalty will be added to any bill remaining unpaid after 60 days. Thereafter, additional penalties of 1% will be assessed every 30 days until paid. The delinquent account penalties which are provided for in this section shall be in addition to all other remedies available for collection, including the right of the village to discontinue service to the user whose account is delinquent, as provided for elsewhere in this chapter.

In addition all water/sewer bills will be sent to the owner of record (landlord) rather than to the tenant as is the current practice. This change will result in the landlord(s) having first-hand knowledge of any delinquency which could potentially result in the charge being placed upon the tax bill."

Mr. & Mrs. Polkoski had some comments and agreed with the board's decision on this modification.

**MOTION TO CLOSE
PUBLIC HEARING
RE: LOCAL LAW #3
120913-3**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to close the Public Hearing on Local Law #3 of 2013 to modify the Village Code pertaining to penalties for water and sewerage charges at 7:20 p.m.
All in favor - Aye - motion carried

**MOTION TO ADOPT
LOCAL LAW #3 OF 2013
#120913-4**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to adopt Local Law #3 of 2013 to modify the Village Code pertaining to penalties for water and sewerage charges at 7:20 p.m.

Roll Call Vote:	Mayor Kaplan	Aye
	Deputy Mayor Younger	Aye
	Trustee Lopez	Aye
	Trustee Steinhoff	Aye

Motion passed

The water bills will remain in the tenant’s name in care/of the landlords

Trustee Lopez left the meeting at 7:25 p.m.

ENGINEER’S REPORT

Don Schmalzle from Barton & Loguidice was present at the meeting tonight. First item discussed was their proposal of \$5,150.00 to compile the electrical engineering specifications for the Hunt Memorial Building. Board members concurred that this proposal is too high and requested the Village Manager to advertise for other proposals.

**MOTION AUTHORIZING
THE VILLAGE MANAGER
TO OBTAIN RFPs FOR ENGINEERING
SPECS
#120913-5**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff authorizing the Village Manager to obtain Request for Proposals for engineering services in reference to the electrical repairs necessary at the Hunt Memorial Building.

All in favor - Aye - motion carried

**MOTION TO AWARD
GOV'T CENTER ROOF
REPLACEMENT**

#120913-6

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to award the bid for the Government Center Roof Replacement Project to the lowest responsible bidder, Moisture Barriers, Inc., 2 Commerce Avenue, Albany, NY 12206 in the amount of \$122,300.00 upon recommendation of Barton & Loguidice.

All in favor - Aye - motion carried

Building Inspector Schug will request from Moisture Barrier an estimate for a roof patch that will hold until Spring when the project will begin.

Ida Lane Project – Don Schmalzle told board members that the funding agency requires wall stabilization as part of this project. Manager Sheeley will make sure that the increase of this project by \$21,500 will be covered by the funding agency.

**MOTION AUTHORIZING
THE INCREASE FOR
THE IDA LANE PROJECT**

#120913-7

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the increase of \$21,500 for the wall stabilization on the Ida Lane project subject to the additional increase being covered under the grant.

All in favor - Aye - motion carried

MANAGER'S REPORT

Manager Stoeckeler reported on the drainage issues on Helen Street. There will be a mandatory walk through with contractors to discuss the scope of the project. It was stated that until Helen Street's drainage issues are addressed work to correct the issues on Campwood Lane cannot be done.

**MOTION AUTHORIZING
VILLAGE MANAGER AWARD
A CONTRACT FOR THE
HELEN ST. DRAINAGE PROJECT
#120913-8**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the Village Manager award a contract, not to exceed \$9,900.00 for the drainage/excavation work on Helen Street.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
VILLAGE MANAGER OBTAIN
A DRAINAGE EASEMENT FOR
A & M BORRIELLO
#120913-9**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff authorizing the Village Manager to obtain a drainage easement from Anthony & Mary Borriello, 5 Helen Street for the drainage project.
All in favor - Aye - motion carried

In the spirit of full disclosure Mayor Kaplan lives on Helen Street and Mary Borriello is Trustee Steinhoff's sister.

**MOTION AUTHORIZING
VILLAGE MANAGER TO
SIGN AN ENGAGEMENT
LETTER WITH COOPER,
ARIAS-AUDITING FIRM
#120913-10**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the Village Manager to sign an engagement letter with Cooper, Arias Auditors in the amount of \$1,500 + 3% increase for the preparation of the Annual Financial Report and \$15,000 + 3% for the Village of Ellenville yearly audit.
All in favor - Aye - motion carried

BUILDING DEPARTMENT

Government Center Storage Shed – Board members reviewed with Mr. Schug different storage sheds, prices and materials.

**MOTION AUTHORIZING
THE PURCHASE OF A
STORAGE SHED
#120913-11**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the purchase of a storage shed from Grey's Woodworks not to exceed the amount of \$6,000.00 to be installed on the Government Center's property.

All in favor - Aye - motion carried

BOARD REPORTS

Mayor Kaplan inquired about the photographs that are currently in Village Hall. These photos were taken by Jodi Dole and it was discussed to that they should be excessed and then advertised for sale.

**MOTION TO EXCESS
THREE PHOTOGRAPHS
#120913-12**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to declare the three photographs of Jodi Doyle deemed excess property.
All in favor - Aye - motion carried

Mayor Kaplan thanked Manager Sheeley for her five years as Village Manager and welcomed Manager Stoeckeler to the Village.

Mayor Kaplan wished everyone a Merry Christmas and a Happy New Year.

ADJOURN

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to adjourn at 8:05 p.m.

All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon
Village Clerk