

Village of Ellenville
Board Meeting
Monday, August 13, 2012

The meeting was called to order with the Pledge of Allegiance by Mayor Kaplan at 7:00 p.m.

ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee Efrain Lopez	Present
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Present

ALSO PRESENT

Mary Sheeley, Village Manager
Peter Berger, Village Attorney
Brian Schug, Code Enforcer
Noreen Dechon, Village Clerk

Mayor Kaplan stated that the neighborhood walk this evening was in the Eastview area to address some of the timbering issues and also to look at drainage issues on Diane Drive. In addition the Board looked at the erosion on Westwood Avenue.

Mayor Kaplan also spoke about the feedback he has received about the Mill Street Park and the possibility of obtaining a grant to make this into an exercise park. Mayor Kaplan requested Mr. Schug to obtain proposals from local contractors for the repair of several benches as well as the gazebo in this park. In addition Mayor Kaplan requested that Glen Gildaly look into obtaining some grant money for this park.

**MOTION TO
AMEND & APPROVE
MINUTES
#081212-1**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to amend the minutes of July 23, 2012 (motion #072312-5) one of the police officer appointment is to replace Christopher Spylios and the correction salary for Step 1 is \$37,029 (page 3) and amend the motion of #072312-7 to the correct name of Golden Industrial Park, Inc. (page 7).

All in favor - Aye - motion carried

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to accept the minutes of July 28, 2012 as presented.
All in favor - Aye - motion carried

DISCUSSION

Center Street Municipal Parking Lot – Genaro Garcia has expressed interest in purchasing a section of this lot. Mayor Kaplan requested that the Village Manager first obtain an appraisal of the lot and to review how many parking spots would be lost. Mayor Kaplan requested that a letter be sent to Mr. Garcia that the Village Board would consider his proposal but they would need to see the area in question and the plans he has for that area. Mr. Schug stated that Mr. Garcia is on the next Planning agenda and he will relay the board's requests to him.

Vacant Parcels – Sewer Capital Reserve Charge – it has been discovered that a number of the vacant parcels that we have assessed the sewer capital reserve charge are used strictly for residential purposes.

MOTION TO ADJUSTING WATER/SEWER BILLS #081312-2

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to adjust water/sewer bills where the property is used as part of their residential lots and that are already paying taxes on a residence and should be removed from the vacant lot sewer capital reserve charge.
All in favor - Aye - motion carried

MOTION TO OPEN PUBLIC HEARING TIMBER HARVESTING #081312-3

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to open the Public Hearing in reference to Timber Harvesting at 7:15 p.m.
All in favor - Aye - motion carried

Mayor Kaplan commented that the Village Board recently adopted a Timber Harvesting Law and tonight's amendment is placing this legislation into our zoning chapter of the Village Code.

Mr. Elliott Auerbach questioned if there was anything in the law to protect neighboring properties.

**MOTION TO CLOSE
THE PUBLIC HEARING
#081312-4**

Motion by Trustee Oliveras, seconded by Trustee Lopez to close the public hearing in reference to Timber Harvesting at 7:26 p.m.
All in favor - Aye - motion carried

**MOTION TO ADOPT
LOCAL LAW #5 OF 2012
AMENDMENT TO
TIMBER HARVESTING
#081312-5**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to adopt Local Law #5 of 2012 amending the Zoning Law to include Timber Harvesting.

Roll Call Vote:

Mayor Kaplan	Aye
Deputy Mayor Younger	Aye
Trustee Lopez	Aye
Trustee Oliveras	Aye
Trustee Steinhoff	Aye

Motion passed.

POLICE DEPARTMENT

Certificates of Recognition – Chief Mattracion reported that on July 30, 2012, his department received a “911” call for an emergency medical situation at the Browne residence on Westwood Avenue. Upon arriving Officers Mark Logan and Krystal Morse found Mr. Browne in cardiac arrest. Officers Logan and Morse performed life saving “CPR” and resuscitated Mr. Browne. Mrs. Browne was in attendance tonight and thanked the officers for saving her husband’s life and Chief Mattracion along with Mayor Kaplan presented the two officers with Certificates of Recognition for their life saving efforts.

**MOTION TO OPEN
PUBLIC HEARING
LAWN MAINTENANCE
#081312-6**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to open the Public Hearing in reference to lawn maintenance at 7:30 p.m.

All in favor - Aye - motion carried

Code Enforcer Schug presented various charges for lawn maintenance performed by our Street Department and tonight's Public Hearing is the property owner's opportunity to address the board to discuss this charge.

Mr. Gerard Mazzarelli, 172 Center Street, was present tonight and commented that our Street Department had not mowed his grass. This matter will be looked into and Mr. Mazzarelli will be contacted in the near future.

**MOTION TO CLOSE
PUBLIC HEARING RE:
LAWN MAINTENANCE
#081312-8**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to close the Public Hearing at 7:33 p.m.
All in favor - Aye - motion carried

**MOTION TO ACCEPT
CHARGES FOR
LAWN MAINTENANCE
#081312-7**

Motion by Trustee Steinhoff, seconded++ by Deputy Mayor Younger to accept the lawn maintenance charges presented with the exception of Gerard Mazzarelli's charge.
All in favor - Aye - motion carried

**PETITIONERS &
CORRESPONDENCE**

Zoey Garth and Terryll Bracey were before the board tonight requesting permission to host a Youth Basketball Award Ceremony and Barbeque on August 31, 2012 at the Berme Road Park from 6:00 – 9:00 p.m. Mayor Kaplan inquired if they had a Certificate of Liability Insurance name the Village of Ellenville as an additional insured and Ms. Garth responded that she will obtain one.

**MOTION TO GRANTING
PERMISSION FOR USE
OF BERME ROAD PARK
#081312-9**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger granting permission for the use of the Berme Road Park for a

basketball award ceremony and barbeque for Heartbeat of the Street on August 31, 2012 pending proof of liability insurance naming the Village of Ellenville as an additionally insured.
All in favor - Aye - motion carried

Dr. Richard Craft from the Wawarsing Historical Museum told board members that the museum is almost ready to open. This museum will be a legacy of the knife making history in our area. Mayor Kaplan thanked Dr. Craft for all his efforts to make this museum a reality.

**DISCUSSION
(CONTINUED)**

**MOTION TO CANCEL
AUGUST 27, 2012
BOARD MEETING
#081312-10**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to cancel the Board of Trustees meeting of August 27, 2012.
All in favor - Aye - motion carried

**MOTION TO READVERTISE
FOR HOUSING AUTHORITY
POSITION
#081312-11**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to re-advertise for the position of Commissioner for the Housing Authority returnable by noon on September 10, 2012.
All in favor - Aye - motion carried

Ellenville Public Library & Museum – Correspondence received thanking the Village of Ellenville and their staff for assistance at their program held at the Farmer’s Market site.

**POLICE DEPARTMENT
(CONTINUED)**

Chief Mattracion reported that the Blueberry Festival went well and his officers recently completed Firearms certification where everyone qualified.

**MOTION TO ACCEPT
RESIGNATION OF
OFFICER YONNONE
#081312-12**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to accept the resignation of part time Police Officer Anthony Yonnone effective immediately.
All in favor - Aye - motion carried

ENGINEERS REPORT

Don Schmalzle, Barton and Loguidice, was before the board tonight to update the Board of Trustees on current projects.

**MOTION AUTHORIZING
MAYOR TO SIGN AMENDMENT
OF A TASK ORDER
#081312-13**

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger authorizing the Mayor to sign and amendment of a Task Order for Engineering and Project Design Services with Barton & Loguidice and to proceed with the services described herein and in accordance with our Master Service Agreement.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
B & L TO GO OUT TO
BID-IDA LANE &
ROSLYN STREET STREAMBANKS
#081312-14**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing Barton & Loguidice to go out to bid for the construction work necessary for the stream banks on Ida Lane and Roslyn Street pump station returnable on August 29, 2012 at noon.
All in favor - Aye - motion carried

Safe Routes to School Grant – Glen Gildaly, Barton & Loguidice, addressed the board in reference to the application for a grant for sidewalks under the Safe Route to School grant. Mayor Kaplan questioned the expense and recalled that the Village has applied in the past for a similar grant. Both Manager Sheeley and Glen Gildaly felt the Village would have a good chance to receive this grant.

**MOTION AUTHORIZING
B & L TO PROVIDE SERVICES
FOR A GRANT APPLICATION
#081312-15**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the Mayor to sign an agreement with Barton & Loguidice to provide Planning Services in support of the preparation and submission of a 2012 Safe Routes to School Grant Application in the amount of \$5,500.00.

All in favor - Aye - motion carried

Wastewater Water Treatment Plant – Mr. Gildaly reported that the Village of Ellenville will receive up to an additional \$2,000,000 in grant funds.

MANAGER’S REPORT

North Gully Project – Working on a temporary solution to be able to access that road. Waiting for proposals to repair the road and will report back at the next meeting.

Lake Maratanza – Manager Sheeley summarized a meeting that was held recently in regarding the dam. Mike Avery from our Water Department and Peter Connery, DEC as well as Heidi Wagner, inspected the dam as well as the service spillway.

Farmer’s Market Site - Mayor Kaplan requested that another use for that site be looked into and also obtain an appraisal for that property.

RESOLUTIONS

**MOTION ACCEPTING
TWO PROPOSALS-
FIRE HYDRANTS
#081312-16**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras accepting the two proposals received for the installation of nine fire hydrants from KE Greer Infrastructure, Inc. and H. Osterhoudt Excavating.

All in favor - Aye - motion carried

**MOTION AWARDING
PROPOSAL TO KE GREER-
FIRE HYDRANTS
#081312-17**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff awarding the proposal from KE Greer Infrastructure for the installation of nine fire hydrants in the amount of \$16,650.00.
All in favor - Aye - motion carried

**RESOLUTION
FOR SECTION 384-D
RETIREMENT & SOCIAL
SECURITY LAW
#081312-18**

Resolution by Trustee Steinhoff, seconded by Trustee Oliveras that the governing board of the Village of Ellenville does hereby assume the additional cost required to provide the reopening of Section 384-d of the Retirement and Social Security Law, pursuant to Chapter 146 of the Laws of 2012.
All in favor - Aye - motion carried

**RESOLUTION APPROVING
BOND ANTICIPATION NOTE
#081312-19**

Resolution by Trustee Steinhoff, seconded by Trustee Oliveras to approve a Bond Anticipation Note in the amount of \$100,000 for the cost of the change for Section 384-d of the Retirement & Social Security Law.
All in favor - Aye - motion carried

**MOTION APPOINTING
TRACI JETER, DEPUTY
PURCHASING AGENT
#081312-20**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to appoint Traci Jeter as Deputy Purchasing Agent with authority to approve purchases of office supplies up to the Board limit of \$1,000.00 without further approval.
All in favor - Aye - motion carried

**MOTION APPROVING
APPROPRIATION TRANSFERS
#081312-21**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing the below appropriation transfer in the General Fund:

From: A 1440 4	Engineer	C.E.	\$3,240.00
A 1620 1	Shared Bldg	P.S.	<u>689.00</u>

\$3,929.00

To:	A 1420 4	Legal	C.E.	\$ 339.00
	A 1620 4	Shared Bldg	C.E.	1,000.00
	A 7311 4	Youth Rec	C.E.	809.00
	A 8510	Cmty Beaut	C.E.	<u>1,781.00</u>
				\$ 3,929.00

All in favor - Aye - motion carried

**MOTION ACCEPTING
FOUR BIDS –DEMOLITION
AND DISPOSAL OF UNSAFE
BUILDING
#081312-22**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger accepting the four bids received for the demolition and disposal of an unsafe and dangerous building.

All in favor - Aye - motion carried

**MOTION AWARDING
BID FOR DEMOLITION &
DISPOSAL OF UNSAFE
BUILDING
#081312-23**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras awarding the bid for the demolition and disposal of an unsafe and dangerous building at 48-50 Chapel Street to the lowest responsible bidder of Golden Industrial Park, Ellenville, NY in the amount of \$19,340.00.

All in favor - Aye - motion carried

**MOTION REAFFIRMING
PURCHASE OF MANHOLE
RISERS
#081312-24**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras re-affirming the purchase of manhole risers from Newburgh Winwater in the amount of \$2,799.53 as approved by the Village Manager and Sewer Department Foreman.

All in favor - Aye - motion carried

**MOTION REAFFIRMING
PURCHASE OF LEAK DETECTOR
#081312-25**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras re-affirming the purchase of leak detector from USA Bluebook in the amount of \$3,800.55 as approved by the Village Manager and Water Department Foreman.

All in favor - Aye - motion carried

**MOTION REAFFIRMING
PURCHASE OF POLYETHYLENE
PIPE
#081312-26**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger re-affirming the purchase of polyethylene pipe from Chemung Supply in the amount of \$2,320.00 as approved by the Village Manager and Street Department Foreman.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
INSTALLATION & CALIBRATE
NEW PULSAR FLOW METER
#081312-27**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras authorizing the installation and calibrate a new pulsar flow meter and transducer from ABB Inc. in the amount of \$1,385.69 as approved by the Village Manager and Sewer Department Foreman.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
EXPENDITURE FROM
SCHMIDT'S WHOLESALE
#081312-28**

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger authorizing the expenditure of \$6,893.58 from Schmidt's Wholesale, Inc. for the attached items as approved by the Village Manager and Water Department Foreman.
All in favor - Aye - motion carried

**MOTION TABLING
REMOVAL OF CENTRAL
TIME CLOCK
#081312-29**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to table the renewal of the maintenance service plan from Central Time Clock Inc. in the amount of \$1,275. Motion approving the renewal of annual support from KVS Information Systems in the amount of \$9,690.00.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
EXPENDITURE TO
APPLIED ANALYTICS
#081312-30**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the expenditure of \$1,680.00 to Applied Analytics, Inc. for an Ultrasonic Transceiver and a Transducer as recommended by the Village Manager and Sewer Department Foreman.
All in favor - Aye - motion carried

BOARD REPORTS

Deputy Mayor Younger requested an update on the Time Warner Cable franchise.

Trustee Oliveras requested that Chief Mattracion look at the graffiti on a trailer on Beckley Drive.

Trustee Steinhoff will ask Sam Bugna, Youth Director to come to a meeting to give a report on the summer program.

Mayor Kaplan reported that the Town of Wawarsing is moving forward on a town wide re-evaluation.

**MOTION TO SEND
THANK YOU TO
TOWN OF WAWARSING
#081312-31**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to have the Village Clerk write a letter to the Town of Wawarsing thanking them for their efforts in the re-valuation process.
All in favor - Aye - motion carried

ADJOURN

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to adjourn the meeting at 8:45 p.m.
All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon
Village Clerk