

Village of Ellenville  
Village Board Meeting  
Monday, February 28, 2011

Meeting called to order at with the Pledge of Allegiance by  
Mayor Kaplan at 7:00 p.m.

**ROLL CALL**

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee Efrain Lopez	Present
Trustee Francisco Oliveras	Absent/w notice
Trustee Patricia Steinhoff	Present

**ALSO PRESENT**

Peter Berger, Village Attorney  
Brian Schug, Code Enforcement Officer  
Philip Mattracion, Chief of Police  
Noreen Dechon, Village Clerk

Mayor Kaplan told audience members that the Village will be  
receiving a grant for the lighting project in Liberty Square.

Mayor Kaplan also spoke about a resolution that was passed at the  
last Village Board meeting in reference to authorizing the Manager  
to enter into an agreement with Marshall & Sterling to review  
existing insurance policies, prepare specifications for bids, assist  
and advise the Village in selecting insurance bids. Mayor Kaplan  
requested a motion to amend that resolution as follows:

**MOTION AMENDING  
RETAINING INSURANCE  
CONSULTANT  
#22811-1**

Motion by Deputy Mayor Younger, seconded by Trustee Lopez to  
amend motion #21411-10 authorizing the Village Manager to  
retain an insurance consultant. The amendment will be that the  
consultant will not prepare the specifications for our insurance but  
only review the proposals when they are received at a cost of  
\$85.00 per hour.

**APPROVAL OF  
MINUTES  
#22811-2**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to accept the minutes of January 24, 2011 as presented.  
All in favor - Aye - motion carried

**PETITIONERS &  
CORRESPONDENCE**

Michael Halliday – 79 & 81 Center Street – Mr. Halliday was before the Village Board tonight to discuss his frustration with the Planning and Zoning Board of Appeals when they would not allow him to have a handicap apartment on the first floor of his building. Mayor Kaplan discussed the reasoning behind those boards decision and he will look into the matter.

Shadowland Theater – Brendan Burke, Director, Shadowland Theatre among other board members of the theater were at the meeting tonight requesting the Village of Ellenville’s financial support for the upcoming year. Mayor Kaplan thanked him and their board and while working on this next fiscal budget will consider their request.

Ellenville/Wawarsing Youth Commission Minutes – Board members acknowledged receipt of the Youth Commission’s recent minutes.

Joel Schreibman – Mr. Schreibman spoke about the recent Request for Proposal for the Village website and also Channel 23 cable station. Also discussed was the placement of the video equipment, etc. to record and show Town and Village Board meetings and it was the consensus of the Village Board to house the equipment at Town Hall.

**DISCUSSION**

Inter-municipal Youth Services Agreement - Mayor Kaplan reviewed with board members an agreement between the Village of Ellenville and the Town of Wawarsing for Youth Services. The Town and Village will share equally the expenses for the “school pool” and for in-kind services that will be done at the pool. Also discussed was that the Town Board will hire staff based on the recommendations of the Youth Commission board.

**MOTION TO EXECUTE  
AGREEMENT FOR YOUTH  
SERVICES  
#22811-3**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing the Mayor to enter into an Inter-Municipal Youth Services Agreement with the Town of Wawarsing.  
All in favor - Aye - motion carried

Manager Sheeley read a letter from the YMCA Kingston program to parents at the Ellenville Central School District informing them that their After-School Program will be cancelled effective April 4, 2011.

**POLICE**

Chief Mattracion reported that “Run Like The Wind” committee will be meeting with Lt. Doria to plan this event. Chief Mattracion also told board members that he has met with the Pastor of the Seventh Day Adventist about their Palm Sunday event and board members requested that this group come to the next board meeting to discuss their plans.

**MANAGER’S REPORT**

Manager Sheeley presented to board members the results from the recent bid for Sludge Removal.

**MOTION TO ACCEPT  
BIDS FOR SLUDGE  
REMOVAL  
#22811-4**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to accept the bids for sludge removal as presented and to give them to the Village engineers for review.  
All in favor - Aye - motion carried

Manager Sheeley reported that three proposals were received to host the Village website and they will be given to Vince Napoli for review.

Tax Exempt Properties – Manager Sheeley gave an article to board members in reference to what another municipality is proposing to do in regard to tax exempt properties within their jurisdiction.

**BUILDING DEPARTMENT**

Snow & Ice Removal Charge- Code Enforcer Schug reviewed with board members a charge that had been sent to a property owner in error.

**MOTION TO VOID  
SNOW/ICE CHARGE  
#22811-5**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to void the charge of \$127.00 to Debra Jonigan dated January 12, 2011 for snow and ice removal.

All in favor - Aye - motion carried

Code Enforcer Schug further spoke with board members in reference to the records room construction that will begin in the near future.

Fee Schedule – Code Enforcer Schug presented to the board a fee schedule (Chapter 70) that has not been updated since August, 2002 and the following resolution was adopted:

**RESOLUTION MODIFYING  
AND AMENDING FEE  
SCHEDULE  
#22811-6**

Resolution by Trustee Steinhoff, seconded by Deputy Mayor Younger

WHEREAS, the Village Board of the Village of Ellenville wants to amend and modify the Fee Schedule for inspection/issuance of permits by the Village of Ellenville Building Department; and

WHEREAS, the amendments and modifications to the Fee Schedule are as follows:

<u>Item</u>	<u>Fee</u>
Residential/Commercial Building Permit	Construction over \$10,000 \$8.00 per \$1,000 of Cost of construction.
Residential/Commercial Building Permit	Accessory Use/Construction Up to \$10,000 - \$90.00
Extension of Building Permit	50% of Original Fee
Swimming Pool Permit	\$75.00

Fence Permit	\$50.00			
Request for Variance incurred by the Village	\$200.00	plus	consulting	fees
Communication Towers Construction Permit	\$1,000.			
Modify or Repair to Communication Tower by the Village	\$500.	plus	consulting	fees incurred by the Village

NOW, THEREFORE, be it resolved that the Village Board of the Village of Ellenville, in its capacity as governing body of the Village, amends and modifies the Fee Schedule of the Village of Ellenville Building Department.

This Resolution shall take effect June 1, 2011  
All in favor - Aye - motion carried

**MOTION TO RESCIND  
RESOLUTION #21411-19  
AWARDING CONTRACT  
TO GOLDEN INDUSTRIAL PARK  
#22811-6**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to rescind resolution #21411-19 awarding contract to Golden Industrial Park Inc. for work on the 5<sup>th</sup> floor relative to the NYS Archives Grant.  
All in favor - Aye - motion carried

**MOTION TO AWARD  
CONTRACT TO KMA  
CONSTRUCTION  
#22811-7**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to award contract to KMA Construction in the amount of \$6,900.00 for work on the 5<sup>th</sup> floor relative to the NYS Archives Grant.  
All in favor - Aye - motion carried

**MOTION TO CORRECT  
AUDIT REPORT  
#22811-8**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger correcting the attached audit record of February 14, 2011  
All in favor - Aye - motion carried

**RESOLUTION AUTHORIZING  
ATTACHED BUDGET AMENDMENT  
#22811-9**

Resolution by Deputy Mayor Younger, seconded by Trustee Steinhoff authorizing the attached budget amendment in the General Fund for the Records Management grant.  
All in favor - Aye - motion carried

**MOTION TO SCHEDULE  
SPECIAL MEETING OF  
THE VILLAGE BOARD  
#22811-10**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff scheduling a special meeting of the Board of Trustees for March 17, 2011 at 5:00 p.m.  
All in favor - Aye - motion carried

**MOTION TO AUTHORIZE  
FINAL PAYMENT TO  
CALLANAN INDUSTRIES  
#22811-11**

Motion by Trustee Lopez, seconded by Trustee Steinhoff to authorize final payment to Callanan Industries, Inc. in the amount of \$15,472.35 for the Streetscape Project.  
All in favor - Aye - motion carried

**MOTION TO ADJOURN  
TO EXECUTIVE SESSION  
#22811-12**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to enter into Executive Session at 8:40 p.m. to discuss pending litigation not to reconvene to Public Session.  
All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon  
Village Clerk