



**REQUEST FOR VILLAGE RECORDS INFORMATION**

Name of person requesting information: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number (daytime) \_\_\_\_\_  
(evening) \_\_\_\_\_

Agency represented: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Type of information requested: \_\_\_\_\_

Person information requested about: \_\_\_\_\_

Reason for inquiry: \_\_\_\_\_

Date and time the information was given: \_\_\_\_\_

Type of information given: \_\_\_\_\_

Information given authority of: \_\_\_\_\_

Signature of Person requesting information: \_\_\_\_\_